

STILLWATER TOWNSHIP
RECREATION COMMISSION

11/3/14

The regular meeting of the Stillwater Township Recreation Commission was held on November 3, 2014 at 7:00 pm at the Stillwater Municipal Building, Stillwater, NJ. The meeting was called to order by Commission Chairman Rachael Gullette with the statement read that this meeting is in compliance with the Open Public Meetings Statement and the flag salute.

Members Present: Mr. Ashley, Mrs. Delaney, Ms. Gullette, Ms. Hess, Ms. Richardson
Members Absent/Excused: Mrs. Fritsch, Mr. Manser

MINUTES

Motion by Ms. Richardson, seconded by Mrs. Delaney, that the minutes from the October 6, 2014 meeting be accepted with one correction, motion to adjourn was called for by Ms. Gullette. Motion carried

BILLS

None

CORRESPONDENCE

Email copy received by the Township from Kittatinny Regional High School requesting soccer equipment to be donated to Guyana.

OPEN PUBLIC SESSION – Agenda Items Only

None

AMENDMENTS TO THE AGENDA

Michele – add under new business to set date for budget workshop

OLD BUSINESS

- a. Benches/Bleachers – Quotation received from George Ely Assoc. (Donna forwarded to Michele for the meeting). The total cost is \$6,779.00 which includes everything except the cost to offload from the truck. \$3,750 and \$4,000 left from the budget in addition to the money set aside from Stillwater Day. Motion by Michele, second by Tami to go ahead. Tim Fisher noted that when the existing bleachers were purchased, they cost approx. \$6,000 for just the 4 sets of bleachers
- b. Field Use Forms – Move to next meeting
- c. The keys were discussed once again. Rachael should have a key. Their idea is that the actual teams do not get a key nor can copies be given out.
- d. Tree Lighting –
 - i. Michele passed out the copies of the flyers for the tree lighting as well as the decorating contest. Michele will make sure that the advertising gets done.
 - ii. The star is done. He just has to put the base on it. Chuck Delade offered to put it up.
 - iii. Goodie bags – Tami will check but we think we should have enough.
 - iv. Photos – Dawn will bring her camera, as will Michele.

- v. Food – hot chocolate, donuts, cookies, cider both hot and cold.
- e. Dave – sent an email to request SLAP to do the trails and make sure they are done far enough back. Dave will meet with them as long as he knows what days they are coming. Also, the solar lights are out on the flags at the monument. Rachael will research with Chuck Delade an alternate to lighting.

NEW BUSINESS

- a. Candy Canes – Michele will pick them up again this year
- b. Budget meeting – Several dates were discussed. It will either be Thurs. Nov. 13 at 6 pm or Dec. 1 at 6 pm before the meeting. Michele will send notices.

OPEN PUBLIC SESSION

None

COMMITTEE MEMBER COMMENTS

Ms. Richardson – the Twp. Committee approved the engineer to proceed with the plan for the signs, etc.

LIAISON REPORT

Mr. Fisher said he will follow up with the engineer report for the banner. Michele asked about the plan for parking at Veteran's field, and the upper fields. Tim still has to look into that.

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, Rachael asked for a motion to adjourn at 7:45 pm. Motion by Mrs. Delaney, second by Ms. Richardson. Motion carried.

Respectfully submitted,

Michele Hess
Secretary