

STILLWATER TOWNSHIP  
RECREATION COMMISSION  
12/01/14

The regular meeting of the Stillwater Township Recreation Commission was held on December 1, 2014 at 7:00 pm at the Stillwater Municipal Building, Stillwater, NJ. The meeting was called to order by Commission Chairman Rachael Gullette with the statement read that this meeting is in compliance with the Open Public Meetings Statement and the flag salute.

Members Present: Mr. Ashley, Mrs. Delaney, Mrs. Fritsch, Ms. Gullette, Ms. Hess, Mr. Manser, Ms. Richardson

Members Absent/Excused:

**MINUTES**

Motion by Ms. Fritsch, seconded by Mrs. Delaney, that the minutes from the November 3, 2014 meeting be accepted as printed. Motion carried

**BILLS**

There was one bill presented – Mr. John for \$450.00. Motion by Mr. Ashley, second by Ms. Fritsch to approve the bill. Motion carried.

**CORRESPONDENCE**

None

**OPEN PUBLIC SESSION** – Agenda Items Only

None

**AMENDMENTS TO THE AGENDA**

None

**OLD BUSINESS**

- a. Benches/Bleachers – The CFO asked if the company we selected to purchase the benches and bleachers from has a state contract. If not, we need 3 bids. After making copies of the other catalogs, I found out that George Ely Assoc. DOES have a state contract and were the lowest price anyway. All is being approved.
- b. Field Use Forms – I left the form as it was printed. If you see that the things we are concerned about regarding requests being approved and clean up of the litter is in bold and highlighted on the existing form. The attached list of rules will be part of the application and have been as was discussed and per notes given to me from the October meeting. There was much discussion regarding the trash pick-up and recycling. We will make sure there are recycle cans there as well. Line 7 re: keys will be changed to “gate” as opposed to “shed”. Also, we should have access to the sheds, Rachael will get the combination once again. We will look into getting a key box installed so they can drop it in the box if town hall is closed to return it. Ms. Hess will send post cards out to the teams we have on record. We will change the field use form to include email addresses. Motion by Mr, Ashley, second by Ms. Fritsch that the field use form be approved with the change adding email address. Motion carried.

- c. Tree Lighting –
  - i. We will all meet at the Firehouse Friday after 5pm. The event starts at 6 so we should be there by 5 so we can get everything set up. Mrs. Delaney will bring her camera and Ms. Hess will bring her printer.
  - ii. The town liaison will be at the event. It is unknown if any other members will be there.
  - iii. Ms. Hess brought the new star made by Gordon Prochnow. Chuck Delade has offered to install the star. Ms. Hess already paid for the star - \$150.00. Motion by Anthony, second by Donna that Ms. Hess be reimbursed. Motion carried.
  - iv. Food – hot chocolate, donuts, cookies, cider both hot and cold. Ms. Richardson will shop and will get less than purchased last year. Mrs. Delaney made up signs for us to put out. Advertising has been put in the NJ Herald. Also, the Stillwater School paper.
  - v. The church is also lighting their trees the same night. They asked if we could coordinate together. Mrs. Delaney will call them and talk to Kathy and see what they have in mind.
- d. Holiday Decorating –
  - i. The ads have been put into the NJ Herald. The deadline for entries is the 17<sup>th</sup> and on the 19<sup>th</sup> we will go around and judge the entries.
- e. The candy canes for the school have been delivered to the school.
- f. Monument lights – they have to stay the way they are. There is no electric. They are approx. \$90 per battery pack and they last about 6 yrs. Ea. light has a battery and there are several burned out. The town needs to have Brian replace them.

### **NEW BUSINESS**

- a. Budget approval – Motion made by Ms. Hess and second by Mrs. Delaney to accept the budget to be submitted to the town for approval.
- b. Port-a-Johns – Ms. Hess will call Mr. John and find out what our price for next year will be and to see about having the units removed. Is it automatic or must we call ea. year?

### **OPEN PUBLIC SESSION**

None

### **COMMITTEE MEMBER COMMENTS**

Ms. Fritsch – She saw Lou Sylvester and he commented again about the sandbox. It should be removed. The committee decided it should stay for kids to play in. There is a cover on it. He also feels it's not right that any requests for SLAP have to go through the Town. This was the way the Sheriff requested it. It was discussed and decided that if he has an issue with it, he should go to the Town.

Mr. Manser – He addressed Mr. Fisher, the liaison, and would like to have a request put in for the millings for the top parking lot for next year. Mr. Fisher will look into it so it gets the ball rolling early.

### **LIAISON REPORT**

None

### **EXECUTIVE SESSION**

None

### **ADJOURNMENT**

There being no further business, Rachael asked for a motion to adjourn at 7:55 pm. Motion by Mrs. Delaney, second by Ms. Richardson. Motion carried.

Respectfully submitted,

Michele Hess  
Secretary