

STILLWATER TOWNSHIP  
RECREATION COMMISSION  
01/04/2016

The regular meeting of the Stillwater Township Recreation Commission was held on January 4, 2016 at 7:09 pm at the Stillwater Municipal Building, Stillwater, NJ. The meeting was called to order by Commission Chairman Rachael Gullette with the statement read that this meeting is in compliance with the Open Public Meetings Statement and the flag salute.

Members Present: Mr. Ashley, Mrs. Delaney, Ms. Fritsch, Ms. Gullette, Ms. Hess, Mr. Manser, Ms. Richardson

Members Absent/Excused: none

### **MINUTES**

Motion by Mr. Ashley, seconded by Ms. Richardson, that the minutes from the December 7, 2015 meeting be accepted as printed.

### **BILLS**

The following bills were presented – Mr. John, Inc. – 10/23-11/22/2016 - \$450.00, Staples (ink cartridge for Secretary) \$ 23.43 for a total of \$ 473.43. Motion by Mrs. Delaney, second by Mr. Ashley to approve the bill. Motion carried.

### **CORRESPONDENCE**

There was one ad which will be filed with the other ads. The other was the annual letter we receive from Kittatinny High School regarding their tricky tray for “Project Graduation.” This letter always gets forwarded to the Township and will again be done. Ms. Fritsch mentioned that we perhaps donate one or two summer camp scholarships. Ms. Hess will check with the Town.

**OPEN PUBLIC SESSION** – Agenda Items Only - 7:14 pm none

**AMENDMENTS TO THE AGENDA** –

### **OLD BUSINESS**

1. Field Use Applications – Kyle Slack has the application for Kittatinny Little League. They have requested Veterans Park and Stillwater Park. They want Veteran’s Baseball field Mon – Fri. 5-8 and Sat. 9-2. There was much discussion regarding being at the meeting 2 months prior. They have no issued with Travel teams. They work together. The issue is other teams coming with no Stillwater children. The rules are that they must have at least 1 Stillwater child. Motion by Ms. Fritsch, second by Mr. Ashley to approve. Ms. Gullette voted No, Ms. Hess abstained. The motion was amended to include the changes that were discussed giving them Stillwater Park 2 or 3 days depending upon other teams coming in. This motion carried. During this discussion, Mr. Sylvester, 925 Old Schoolhouse Road, asked to speak regarding the field maintenance. He mentioned that Kittatinny Little League had offered to donate money towards clay at the Veteran’s Field. They also have a machine that they purchased. When we get ready to do the fields, Mr. Sylvester is volunteering to come down and help. It is something that could be worked on together. Kyle Slack, 902 West End Drive, then asked to speak. The machine, although they purchased it, it is insured under Hampton and cannot leave their town.

Ms. Gullette brought up that because we only do one field per year, this year is back to Veteran's. The girl's field is actually the one that needs the most work. The end of this discussion was that if they pay for the clay, etc., they want exclusive use of the field. There is also a program available to get funds for possible new fields or maintenance. Mr. Slack will email the information to us.

2. Playground – Ms. Gullette is still waiting for a return call from the representative of the company that she has been working with. She will try to get a few dates that she is available to have a workshop to meet with the committee to discuss ideas, etc.
3. Pavilion – Davespoke with Dave Leanback from Armada Buildings. Perhaps we can hold a workshop with them similar to what we want to do with the playground. Dave will speak with Lisa regarding the sponsors she had mentioned. It is a shelter building to get out of the rain, etc. Size hasn't been discussed, as yet. We also need to make sure of the location.
4. Concert proceeds at corner property. Ms. Hess went to pull up the minutes from the September meeting and the only thing there is the Planning Board. Ms. Hess will try to get the copy of them. The article clearly states that a portion of the proceeds will be going to the Recreation Commission. Nothing has come. Mrs. Delaney made recommendation that this is done now, but that our name is not to be used in any way for her advertising.
5. Tents, signs and banners – We received a price from Mrs. Delaney from Minisink Press to get signs for Stillwater Day, Garage Sale Day signs. We put the requisition in. Ms. Hess tried to get it in on Dec. 31 but they we already closed. She put them in the box and hopefully it will go against our last year's budget. We didn't get the requisition in for the banners in time. Ms. Richardson was to get these prices. The banners are \$135.76 ea. These are the same signs as the one we got previously. When Ms. Richardson gets Ms. Hess the information, we will get the requisition on. The other item we were looking into was the tent. Ms. Richardson called Tri-State and they can't answer until Feb. or Mar. if they will have any used tents for sale and the cost. Ms. Hess went on e-bay and found 20' x 40' heavy duty with sidewalls for \$799.99. This information will be updated for reference. We need to see the type and weight of the material. Mrs. Delaney will also check into Kevin Eldridge. Our intent is to have a tent for Stillwater Day.

## **NEW BUSINESS**

1. Date for upcoming events –
  - a. Clean Up Day – April 23, 2016
  - b. Stillwater Day – June 18, 2016
  - c. Garage Sale Day – July 16, 2016
  - d. State/County Fair – August 5-14, 2016
  - e. Summer Camp – Weeks of Aug. 8 & Aug. 15, 2016
  - f. Tree Lighting – Friday, Dec. 2, 2016
  - g. Halloween Decorating Contest – Deadline Oct. 26, Judging, Oct. 28 6:30 pm
  - h. Holiday Decorating Contest – Deadline Dec. 14, Judging, Dec. 16, 6:30 pm
2. Ms. Hess will compose the letter to the homeowners with these dates in it.

## **OPEN PUBLIC SESSION** - 8:13 pm – 8:27 pm

Mr. Sylvester, 925 Old Schoolhouse Road, is asking if we have a goal date for when we would like to get the information to the township committee so they can vote on it. Our goal is to try for this year. He also asked about the paving. The purchase order has already been approved and once they are available and the weather holds, they will be there to pave. Do we have a priority as to what is going first. The playground will be before the pavilion.

Kittatinny Little League mentioned that one idea for getting some funding would be to get sponsors and put vinyl signs at the fields. All this advertising is way ahead of where we are plan wise. We need to get things in order first.

### **COMMITTEE MEMBER COMMENTS**

Mr. Manser mentioned that there are two (2) lights out at Veteran's. Call DPW – Brian, and he will take care of it. Also, he asked about the Port-a-Johns as they haven't been removed. Ms. Hess will call and find out. They were supposed to come out Nov. 15.

Mrs. Delaney mentioned that she got four (4) sets of lights from Home Depot and will go back for the timer and additional lights at a later point.

### **LIAISON REPORT**

We have no liaison at this time. The Township has not appointed one, as yet.

### **EXECUTIVE SESSION**

None

### **ADJOURNMENT**

There being no further business, Ms. Gulette asked for a motion to adjourn at 8:30 pm.

Respectfully submitted,

Michele Hess  
Secretary

STILLWATER TOWNSHIP  
RECREATION COMMISSION  
01/04/2016

The reorganizational meeting of the Stillwater Township Recreation Commission was held on January 4, 2016 at 7:00 pm at the Stillwater Municipal Building, Stillwater, NJ. The meeting was called to order by Commission Chairman Rachael Gullette with the statement read that this meeting is in compliance with the Open Public Meetings Statement. The American Flag was saluted and roll call taken.

Members Present: Mr. Ashley, Mrs. Delaney, Mrs. Fritsch, Ms. Gullette, Ms. Hess, Mr. Manser, Ms. Richardson

Members Absent: none

Purpose of this Reorganizational meeting is to appoint the new officers and set the meeting dates. Chairman – Rachael Gullette, Vice Chairman – Donna Fritsch, Secretary, Michele Hess. Motion by Mr. Ashley , second by Ms. Fritsch to accept the appointments. Motion carried and all have accepted their positions

Meetings will be held on the 1<sup>st</sup> Monday of every month with the exception of the July meeting which is the 4<sup>th</sup> of July and the September meeting which is Labor Day. The meeting dates will be as follows: Jan 4; Feb. 1; Mar. 7; Apr. 4; May 2; June 6; July 18; Aug. 1; Sept. 19; Oct. 3; Nov. 7; Dec. 5. Motion by Ms. Richardson, second by Mr. Manser to accept dates. Motion carried with one abstention, Mr. Ashley.

Meeting adjourned at 7:09 pm

Respectfully Submitted,

Michele Hess  
Secretary