

APPLICATION FOR CERTIFICATE OF CONTINUED OCCUPANCY RENTAL

Stillwater Township Building Department

964 Stillwater Road Newton, New Jersey 07860

(973)383-6332 Fax: (973)383-8059

APPLICATION FOR CERTIFICATE OF CONTINUED OCCUPANCY

CCO# _____

DATE _____

BLOCK _____ LOT _____

PROPERTY LOCATION _____

NAME OF OWNER _____

PHONE _____

ADDRESS _____

NAME OF RENTER _____

PHONE _____

ADDRESS _____

NAME OF AGENT _____

PHONE _____

ADDRESS _____

NAME OF OCCUPANT WHO'S NAME WILL APPEAR ON THE CERTIFICATE OF

CONTINUED OCCUPANCY _____

ALL VIOLATION NOTICES WILL BE MAILED TO THE RESPONSIBLE AGENT.

NO ONE IS TO TAKE OCCUPANCY OF ANY PREMISES UNLESS THE CERTIFICATE OF CONTINUED OCCUPANCY IS ISSUED. A TEMPORARY C.C.O. MAY BE OBTAINED THROUGH THE CONSTRUCTION DEPARTMENT. A LETTER REQUESTING A TEMPORARY C.C.O. SETTING FORTH THE AMOUNT OF TIME REQUESTED AND REASONS FOR THE TEMPORARY C.C.O. SHOULD BE SENT TO THE CONSTRUCTION OFFICIAL.

TO BE SIGNED BY THE RESPONSIBLE AGENT.

I, the undersigned, certify that the above information is true and accurate to the best of my knowledge, and I am duly authorized by the Owner of the premises to make this application and to receive a Certificate of Continued Occupancy.

PAID BY CK/CASH:

CERTIFICATE OF CONTINUED OCCUPANCY FEE:

Livability inspection is required prior to renting of premises. The applicant will supply a copy of the results of a recent water test by a reputable laboratory.

Fee: \$75.00

The water test results are to accompany the Certificate of Continued Occupancy application. ONLY a certified laboratory technician can take the water sample. No water tests taken by the homeowner or his agent will be accepted.

Please contact this office at (973) 383 6332 to schedule a Livability Inspection.