STILLWATER TOWNSHIP
RECREATION COMMISSION
August 6, 2012

An executive session of the Stillwater Township Recreation Commission (RC) was held at 7:00 pm at the Stillwater Municipal Building, Stillwater, New Jersey. The session was called to order by Commission Chairperson Tina Sugar with the statement read that this session is in compliance with the resolution to enter into executive session. The purpose of the executive session was to conduct interviews for the Recreation Commission Secretarial position. The session was ended at 7:30 pm following the interviews of three candidates.

A regular meeting of the Stillwater Township Recreation Commission (RC) was held at 7:30 pm at the Stillwater Municipal Building, Stillwater, New Jersey. The meeting was called to order by Commission Chairperson Tina Sugar with the statement read that this meeting is in compliance with the Open Public Meetings Statement. The flag was saluted and roll call taken.
MEMBERS PRESENT: Mrs. Sugar, Mrs. Fritsch, Mr. Fritsch, Mr. Nothstine, Ms. Gullette (arrived at 8:00 pm)
MEMBERS ABSENT: Mr. DeLade
Liaison Committeeman Fisher was also present.

MINUTES: **Mr. Nothstine** made a **motion** to approve the July 2, 2012 minutes, **Mrs. Fritsch** seconded.
Roll Call Vote: Mrs. Sugar, yes, Mrs. Fritsch, yes, Mr. Fritsch, yes, Mr. Nothstine, yes

The Commission then moved ahead on the agenda to Field Use Forms to allow Phil Brown from KMFL to explain the need for additional field use.
KMFL is requesting use of Veterans Field from August 7, 2012 to September 6, 2012 from 9:00 am to 12:00 pm for additional practice time. There are no conflicts and they have provided insurance.
KMFL is requesting use of Veterans Field on August 26, 2012 from 12:00 pm to 6:00 pm to secure a rain date for their pep rally. There is no conflict and they have provided insurance.
KMFL is requesting use of Veterans Field from September 9, 2012 to November 18, 2012, Sundays only, from 8:00 am to 4:00 pm for games. Game times will be 9:30 am, 11:00 am, 12:30 pm and 2:00 pm. There is no conflict and they have provided insurance.
Mr. Brown stated the reason for the request is that the field at Lodestar Park is being renovated and cannot be used at this time. KMFL may not need the field for the entire time requested. They will be returning to Lodestar once the work is completed. The only concern voiced was the matter of parking. Mr. Brown suggested lining the parking lot as was done by Lisa Chammings the previous year. This created a much larger usable parking area. It was suggested that the coaches, officials and handicapped be allowed to park on the grass on the field side of the bridge. KMFL would be responsible for having someone man the gate and facilitate with parking. Mr. Nothstine voiced concerns that people may take advantage and try to park closer to the fields. KMFL will be responsible for monitoring and not allowing this to happen. KMFL will also line the parking lot creating as many parking spaces as possible. They will also be bringing in extra portapotties that they will be responsible for as well.
Mrs. Sugar made a **motion** to approve all three KMFL field use forms, **Mr. Fritsch** seconded.
Roll Call Vote: Mrs. Sugar, yes, Mrs. Fritsch, yes, Mr. Fritsch, yes, Mr. Nothstine, yes

Kittatinny Travel Baseball is requesting use of Veterans Field from August 1, 2012 to November 1, 2012, on Tuesdays, Wednesdays, Thursdays, and Fridays from 5:30 pm to 7:30 pm for practices, and Saturdays and Sundays for games. The schedule has not yet been set so times for games are not available. There is a concern about parking on Sundays with both the baseball and football organizations holding games. Mr. Brown stated he will contact Dan Campbell from Travel Baseball to coordinate games and parking as much as possible.
Mr. Fritsch made a **motion** to approve the Kittatinny Travel Baseball field use form, **Mrs. Fritsch** seconded. **Mrs. Sugar** added with the stipulation that they coordinate with KMFL on Sundays.
Roll Call Vote: Mrs. Sugar, yes, Mrs. Fritsch, yes, Mr. Fritsch, yes, Mr. Nothstine, yes

CORRESPONDENCE: Sharon Kleindienst, Miss Stillwater, won the Queen of the Fair contest. The Commission members will send her a letter of congratulations.

Mrs. Leonard received a phone call from a man looking to join a Men's Softball League. Mrs. Sugar took him name and number.

Open Public Session: **Mrs. Sugar** made a **motion** to open the meeting to the public at 7:59, **Mrs. Fritsch** seconded.
There being no business to discuss, **Mrs. Sugar** made a **motion** to close OPS at 7:59, **Mrs. Fritsch seconded.**

OLD BUSINESS

Garage Sale Day Wrap-Up: There were 19 families that participated. The day seemed to go well. Mrs. Sugar heard from a couple of people that they thought the $20.00 registration fee was too high. Mr. Nothstine was approached by Carolyn Celli and her church group is interested in taking it over next year.

Summer Camp Update: Approximately 45 children have registered for camp. The State Park is reserved and they have been given the town's insurance certificate.

NJ State Fair Display: Mr. Nothstine set up the display and stated it looks good. Unfortunately two vintage Stillwater Day t-shirts were stolen from the display.

Veterans Park Playground Update: Mr. Nothstine has contacted Kate Gordon, a professional grant writer. She will be helping come up with a mission statement which Mr. Nothstine will bring before the Commission when it is complete. There are several grants the town can apply for. Mr. Fisher has shown the plans to the Town Committee and they preferred the Burke set with the mulch with drainage base. Mr. Nothstine is hoping the project will be set to go in the fall of 2013.
Mr. Fisher stated he would like the Commission to get started on utilizing the donated property. The Commission will be reaching out to area organizations to get ideas for how the field can be best utilized. Mr. Fisher stated the area is mainly clear and flat, and it shouldn't take much work to make it a usable field.

Ms. Gullette arrived at 8:00 pm.

BILLS: The Commission had the following bills:

Nick Palmisano (Tantrum – Stillwater Day band)		$500.00
Mr. John Incorporated:		$247.95
Stillwater Park (5/23/12-6/22/12)	$87.00	
Volunteer Field (5/23/12-6/22/12)	$87.00	
Veterans Field (5/23/12-6/18/12)	$73.95	
Sharon Kleindienst (Miss Stillwater)		$300.00
Tammy Leonard (Reimburse – Garage Sale Day Ad in NJ Herald)		$28.50
Mr. John Incorporated:		$187.05
Stillwater Park (6/23/12-7/22/12)	$87.00	
Volunteer Field (6/23/12-7/22/12)	$87.00	
Veterans Field (7/16/23-7/23/12)	$13.05	
Total:		$1263.50

The "Tantrum" bill was tabled last month until Ms. Gullette was present to discuss payment. The Commission doesn't feel the band's performance deserves the $500.00 quoted at the time of booking. They were unprepared and needed to use another band's (No Vertebrae) PA system. Ms. Gullette agreed that the band probably doesn't deserve the full amount, but strongly believes that the Commission needs to pay the amount that was quoted. There was discussion on both sides. Mrs. Fritsch is concerned with any legal issues. Mr. Fisher will ask the Town's attorney at the Town Committee meeting tomorrow night if there could be any legal recourse. The "Tantrum" bill was again table until the next meeting.
Mr. Fritsch made a **motion** to pay the remainder of the bills totaling $763.50, **Mrs. Fritsch** seconded.
Roll Call Vote: Mrs. Sugar, yes, Mrs. Fritsch, yes, Mr. Fritsch, yes, Mr. Nothstine, yes, Ms. Gullette, yes

NEW BUSINESS

Dog Issues at Veterans Park: A group of seven dogs has been allowed by their owner to run off-leash at Veterans Field. Two children were knocked down recently by these dogs. When the family was asked to get their dogs under control, the family was uncooperative and there was nearly a confrontation. The Town has a leash law. The Commission would like to place leash and curb your dog signs stating the ordinance numbers at the field. There was a question of who would enforce the signs. Mr. Fritsch stated the zoning officer stated the license plates of offenders could be taken down and reported. Mr. Fisher will bring the request for signs before the Town Committee. The cost for the signs will hopefully come from the Building and Grounds line of the Town's budget.

Field Use Forms: Ms. Gullette stated the Stadium Bar and Grill is interested in starting a men's softball league. The Stadium will need to fill out a field use request form for Stillwater Park, which is the only field large enough. Mrs. Fritsch stated they should submit the form at the August 30th meeting. Mrs. Sugar gave Ms. Gullette the name and number of the man who had called the town interested in joining a softball team.

Mobile Concession Stand: Mrs. Sugar is looking into having a mobile concession stand come to Veterans Field. "Tim's Road Dogs" is the company she contacted. They would give 10% of their profits back to the town or sports organizations. There was discussion as to whether the town or the sports organizations would arrange for the stand. The members decided they are interested in arranging for the stand and using the 10% profit to have funds available when organizations present the Commission with requests for field upgrades. Ms. Chammings stated the company would need to fill out a field use form and provide BOH certification and insurance. Mrs. Sugar will get more information and ask a representative to attend the next meeting. Mrs. Fritsch will provide Mrs. Sugar with the name of another company as well.

Park Maintenance: The members will be compiling lists of requests for work to be done at the area fields to be submitted to the Town Committee. The Committee will then arrange for SLAP to come work on the fields.

Open Public Session: **Mrs. Sugar** made a **motion** to open the meeting to the public at 8:52, **Mrs. Fritsch** seconded.

Lisa Chammings was present to see if there would be a conflict for use of the Stillwater Park field the next week for the Women's Softball League. Due to the Stadium team losing their game, there is no longer any conflict. She also stated that the softball field at Veterans Field needs to be weeded. She suggested adding this to the list for SLAP. She also suggested getting the list submitted to the Committee as soon as possible, as SLAP is very busy. Ms. Chammings also thanked Mrs. Leonard for her service to the Commission.

There being no further business to discuss, **Mrs. Sugar** made a motion to close OPS at 8:56, **Mrs. Fritsch** seconded.

Reports: none

Committee Member Comments: **Mr. Fritsch** would like to schedule more meetings around big events such as Stillwater Day so the members can communicate better. He also stated the members should be better about answering emails.
Ms. Gullette stated she believes if someone is delegated a task that person should be allowed to do it without other members trying to take control.
Mr. Nothstine thanked Mrs. Leonard for her service to the Commission and presented her with a cake.

Liaison Report: **Mr. Fisher** thanked Mrs. Leonard for her service to the Commission.

Executive Session: none

There being no further business, **Mrs. Sugar** made a **motion** to adjourn the meeting at 9:00 pm, seconded by **Mr. Fritsch.** In a voice vote, all were in favor. The next meeting will be held on Thursday, August 30, 2012 at the Municipal Building.

Respectfully submitted,

Tammy Leonard, Secretary

Tina Sugar, Chairperson