

**STILLWATER TOWNSHIP COMMITTEE MEETING**  
**MINUTES**  
**February 10, 2016**  
**Budget Meeting #2**

A SPECIAL BUDGET MEETING of the Stillwater Township Committee was called to order by Mayor Fisher at 6:42 p.m. noting the meeting date, time and place were sent the New Jersey Herald and posted at the Town Hall, on the Township's website and advised those present that this meeting was being held in compliance with provisions of P.L. 1975, Chapter 231, Sections 4 & 13.

Roll Call:       PRESENT: Mayor Fisher, Committeeman Gross, Committeewoman Chamings, Committeeman Scott (6:49 p.m.), Committeeman Morrison, Municipal Clerk Lynda Knott, CFO Dana Mooney, DPW Superintendent Brian Hendershot   ABSENT: None

Mayor Fisher asked all present to join him in saluting the flag.

The discussion began with the Streets and Roads line items. Mr. Hendershot noted tree maintenance has become expensive and wanted to leave it at \$4,000.00. Most of the other line items in Streets and Road will remain the same as 2015. Mr. Hendershot noted he tries to up the asphalt line item amount each year because the price of oil is so unstable that it is difficult to really measure how much will be needed. Mr. Hendershot discussed the remaining line items in this category and asked the budget remain the same as 2015.

Buildings and Grounds line item field maintenance was returned to the Recreation Commission budget. The other line items will remain the same as 2015 with no increase.

Mr. Hendershot discussed the public works fleet and the amounts he designated for each vehicle's maintenance. Mr. Hendershot said most of the money for the vehicles is used for tires. Some vehicles were sold and the maintenance budget is exactly the same as requested for 2015.

Mr. Hendershot's request for Capital Purchase began with the guide rail replacement. There had been an accident where a vehicle went through the guide rail and kept on going so the Township will be responsible for replacing the broken guiderail. The CFO said there is still \$6000 left from the 2015 guide rail budget that can be used to offset the repair on Mt Benevolence Road bringing this guide rail purchase to \$18,988.00.

Oil and Stone process for the following roads is included in the 2016 budget: South Shore Trail, Cedar Ridge Rd., Saddle Back Rd., Wall Street, Stone Bridge Road, Partridge Rd., and Station Road. The total estimated cost for all these roads is \$75,860.00. Mr. Hendershot schedules a similar amount of Township roads each year.

Mr. Hendershot is requesting to purchase a four wheel drive utility tractor with enclosed cab. The new vehicle will replace the 1985 Ford tractor in use now. This tractor does the sweeping and blowing of roads and the air tight cab will protect the operator in high dust conditions. The broom will be a direct mount to the tractor. The broom had been previously budgeted in 2014 for \$11,000.00. The CFO noted the \$11,000.00 is still available to purchase the broom. The tractor will cost \$35,372.34 from the Middlesex Regional Co-op.

The drainage needs to be updated on Old School House Road from Mt. Holly Road to the Hardwick Township line. This project will consist of adding 1300 foot of 15" pipe and eleven (11) new catch basins. When the municipal engineer proposed this project for a DOT grant (which was not received) the cost estimate was \$185,000.00. The CFO asked if she would need to add engineering costs. Mr. Hendershot said yes the engineer would have to lay-out the project and it would have to go out to bid. Ms. Chamings asked how much of the PSE&G mitigation settlement could be used to pay for the project. Mr. Hendershot noted that the drainage project would not be feasible if the road was not paved as well. Mr. Hendershot estimates the paving for the same section of roadway will be \$139,000.00. The CFO stated the reserve for road repairs is \$242,000.00. The paving could be contracted through the Morris County Co-op. Mr. Hendershot said the remaining mile of Old School House Road would be budgeted in 2017 for paving.

Mr. Morrison asked Mr. Hendershot what the life expectancy is for road re-paving. Mr. Hendershot said that the materials used today do not hold up to what was used in the past. Mayor Fisher added the materials are all environmentally friendlier as well.

The CFO said there is still \$40,000.00 from the 2014 capital budget that can be used for the road projects.

Mr. Hendershot mentioned projects that need to be done soon if not this year: Kolbocker Road bank re-stabilization, on Fairview Lake Lane there is 30" concrete pipe has begun to separate and will eventually create a sink-hole which has to be done by a contractor, recycling center driveway (which really needs to be completed in 2016), the Town Hall driveway, and Pompeii Lane.

The third budget meeting will be at 6:30 p.m. prior to the Planning Board Meeting with Emergency Rescue Squad.

The meeting adjourned at 8:40 p.m. with a majority voice vote.

Respectfully submitted,

Lynda Knott, Township Clerk