STILLWATER TOWNSHIP
RECREATION COMMISSION
OCTOBER 3, 2016

The regular meeting of the Stillwater Township Recreation Commission was held on October 3, 2106 at the Stillwater Municipal Building. It was called to order at 7:05 pm by Commission Chairperson Rachael Gullette with the statement read that this meeting is in compliance with the Open Public Meetings Act, followed by the flag salute.

Members present: Mr. Ashley, Ms. Fritsch, Ms. Gullette, Mr. Manser, Ms. Richardson
Members absent: Mrs. Delaney

MINUTES

Motion by Mr. Ashley, seconded by Ms. Fritsch, that the minutes from the May 2, 2016 meeting once again be tabled to allow the acting secretary time to do corrections. Motion carried by unanimous vote. Motion by Mr. Ashley, seconded by Ms. Fritsch, that the minutes from the September 19, 2016 meeting be accepted as printed. Motion carried by unanimous vote.

BILLS

The following bills were presented - State of NJ, Dept. of Environ. Protection(summer camp) $275.00, Alert Graphics(coloring books) $199.50, Sharon DeCaro(refund/summer camp) $70.00, Mr. John, Inc.(6/23/16-7/22/16) $435.00 for a total of $979.50. Motion by Mr. Ashley, seconded by Ms. Fritsch to approve the bills . Motion carried by unanimous vote.

CORRESPONDENCE

Catalogs, email from Pioneer Pole Buildings

OPEN PUBLIC SESSION - Agenda items only

There being no one from the public wishing to speak, this portion was opened and closed at 7:13 pm.

AMENDMENTS TO THE AGENDA

None

OLD BUSINESS

1) Field Use Applications - none
2) Playground - Ms. Richardson is still trying to contact other companies to get a comparable quote on playground equipment, it is very hard to get a good comparison, equipment varies from company to company. She has received the drawing from Jim at Liberty Playground, it was shared with the commission. Jim is still waiting on an installation quote from his installer, he is unable at this time to provide a state contract price as it is up for rebid at this time. Jim provided a link to another co-op that he deals with, this was forwarded to Lynda Knott to review with the Township attorney. Discussion

followed on the drawing and the need for tables/benches, we could always adjust what Jim had included. Placement of the playground was also addressed.
3) Pavilion - Mr. Manser will follow up with Lynda, in reference to the email from Pioneer. Mr. Ashley just wanted to be sure that the pavilion would be moved in from the roadway a few feet, Mr. Manser said it would be.
4) Stillwater Park - Ms. Gullette heard back from Jerry, he was able to go and take a look at what DPW could do. He said that there are 4 boards around the playground area that need to be replaced, the cost would be $48.00 for all, the mulch needs to be replaced and that would cost $1,144.50 for 2 truck loads, some work would need to be done. Ms. Richardson received the proposal from Dave Pierson from Alcar Tennis Court Construction. All members were given a copy. He provided 2 options, option 1 would be to fill the crack and replace existing net posts , costing $3,000.00, option 2 would be to repair the crack , replace the existing net posts, apply 1 coat of resurfacer, apply 2 coats of acrylic sand filled paint(red and green) and install 2" white lines, costing $10,000.00. This price could be reduced to $8,800.00 if one color is used. Motion by Mr. Ashley, seconded by Ms. Fritsch to approve the proposal from Alcar Tennis Court Construction, option 2 with 1 color only, for a total of $8,800.00. This would be open space funded. Motion carried by unanimous vote. Ms. Richardson provided the paperwork to Lynda today, it will be discussed at tomorrow nights Township Committee Meeting. Motion by Ms. Fritsch, second by Ms. Richardson to have DPW purchase the playground mulch and the 4 boards that are needed for Stillwater Park, for a total of $1,192.50, this will be out of field maintenance. Motion carried by unanimous vote. Mr. Ashley will fix the gates at the tennis court as well as get pricing on the bottom rails for the fence.
5) Summer Camp - A question came up at last months' meeting about where the excess money from this program goes(what line of budget), and also if we can use this for anything else, if there happens to be any excess. Ms. Richardson spoke to Tammy Leonard and was told that the way it was originally set up is a summer camp trust. This means any money that goes into that account can only be used for that purpose, the money is strictly to fund that program.
6) Partac Peat - Mr. Manser will check with Tammy Leonard on this. It has all been approved at our meeting. Mr. Manser will spread the clay when it gets delivered.
7) Signage at Veterans Park - Size of lettering was discussed last month, Ms. Richardson spoke to George Morville today and he said that the state recommends 1-2 inch letters. It should be made easily visible, this is a recommendation. He also said that once the final sign is approved by all it should be sent back to him for the FINAL approval before printing. We still have time to make changes that may be needed. We will put this on for next month to discuss it further.
8) Signage for Stillwater Park and Volunteer Field - More to follow next month, we can make some changes to what we have, to make it specific for each park/field.
9) Halloween Decorating/Judging - October 29, 2016 is the date for judging, we will meet here at Town Hall at 7:00 pm.
10) Budget Request - Everyone was provided with a copy of the paperwork that was picked up today, we have a date to turn it in by, which is October 28, 2016. The first item that Ms. Gullette would like to address is the secretary salary. The previous years were discussed as well as the recommendation from Lynda Knott that this figure should be raised. There are many other boards in this town and all the secretaries receive more compensation then the Recreation Commission. We were all agreeable that this should be increased. The final numbers will be determined for the budget once Ms. Richardson contacts Mr. Johns, Inc. to get pricing for next year. Motion by Ms. Richardson, second by Ms. Fritsch that we approve the budget request for 2017 in the amount of $19,525.00 plus whatever the price for porta-johns rental fees are going to be for next year.

NEW BUSINESS

Mr. Manser just wanted to discuss fertilizer for all fields. He stated that the last application took about 25 bags, that included all the fields. He believes it would only cost approximately $600.00. Field maintenance still has money left in the budget for this year. Motion by Mr. Ashley, second by Ms. Fritsch to approve $700.00 for fertilizer for all fields, Veterans, Volunteer and Stillwater. Motion carried by unanimous vote.

OPEN PUBLIC SESSION - There being no one from the public wishing to speak, this portion was opened and closed at 8:25 pm.

COMMITTEE MEMBER REPORTS/COMMENTS

Ms. Gullette told everyone that at the last Township Committee Meeting she invited the public to attend our meetings to express any concerns they may have. People seem to address things at the other meetings and not ours. Ms. Gullette asked if anyone knows what is going on with Mrs. Delaney, has she resigned? We need to find out what Mrs. Delaney intends to do, she has missed 3 consecutive meetings. Mr. Fisher stated that if she is resigning, the Rec. Comm. needs to be notified. Discussion followed on previous members and how things were handled. There were different circumstances with that person, health reasons were a big issue. It has always been that if you missed three consecutive meetings, you were notified by mail. The letter can be written asking what her intentions are, we will Cc: the town as well on the letter. A deadline to address this issue was set for our November meeting.

LIAISON REPORT - Nothing new to report.

EXECUTIVE SESSION -None

ADJOURNMENT

There being no further business, Ms. Gullette asked for a motion to adjourn at 8:31 pm. Motion by Ms. Fritsch, second by Mr. Manser to adjourn. Motion carried by unanimous vote.

Respectfully submitted,

Tami Richardson
Acting Secretary