

**STILLWATER TOWNSHIP
RECREATION COMMISSION
February 6, 2012**

A regular meeting of the Stillwater Township Recreation Commission (RC) was held at 7:30 pm at the Stillwater Municipal Building, Stillwater, New Jersey. The meeting was called to order by Commission Secretary Tammy Leonard with the statement read that this meeting is in compliance with the Open Public Meetings Statement. The flag was saluted and roll call taken.

MEMBERS PRESENT: Mrs. Fritsch, Mrs. Sugar, Mr. DeLade, Mr. Fritsch, Mr. Nothstine, Ms. Gulette

MEMBERS ABSENT:

Also present, Committeeman Fisher

RESIGNATIONS: The Commission received letters of resignation from Ms. Chamings and Mrs. Franco. The RC thanks them for their service and wishes them well.

NOMINATIONS

Mrs. Leonard called for nominations for Recreation Commission Chairperson. **Mrs. Fritsch** nominated Mrs. Sugar, **Mr. Fritsch** seconded. There being no further nominations, a roll call vote was taken.

Roll Call Vote: Mrs. Fritsch, yes, Mrs. Sugar, yes, Mr. DeLade, yes, Mr. Fritsch, yes, Mr. Nothstine, yes, Ms. Gulette, yes

Mrs. Leonard called for nominations for Recreation Commission Vice-Chairperson. **Mrs. Sugar** nominated Mrs. Fritsch, **Mr. Fritsch** seconded. There being no further nominations, a roll call vote was taken.

Roll Call Vote: Mrs. Sugar, yes, Mrs. Fritsch, yes, Mr. DeLade, yes, Mr. Fritsch, yes, Mr. Nothstine, yes, Ms. Gulette, yes

Mrs. Sugar, being the newly elected Chairperson of the Commission, took control of the meeting. **Mrs. Sugar** nominated Tammy Leonard to continue as Recreation Commission secretary, **Mrs. Fritsch** seconded. There being no further nominations, a roll call vote was taken.

Roll Call Vote: Mrs. Sugar, yes, Mrs. Fritsch, yes, Mr. DeLade, yes, Mr. Fritsch, yes, Mr. Nothstine, yes, Ms. Gulette, yes

MINUTES: **Mrs. Sugar** made a **motion** to approve the January 2, 2021 minutes, **Mrs. Fritsch** seconded.

Roll Call Vote: Mrs. Sugar, yes, Mrs. Fritsch, yes, Mr. DeLade, abstain, Mr. Fritsch, abstain, Mr. Nothstine, abstain, Ms. Gulette, abstain

BILLS: none

CORRESPONDENCE: The thank you letter for the Boat House was returned due to improper address. Mr. Nothstine stated he would find the correct address.

The RC received a letter from Lovenberg's, a porta-potty vendor, offering their services. Although the fees are slightly lower than the current vendor, Mr. John, following explanation for the change of vendor from Lovenberg's after the hurricane by Mr. Fisher, the RC decided to remain with Mr. John.

Mrs. Leonard gave Mrs. Sugar a letter and application, pertaining to the concession stand at Stillwater Park, from Joan Skillin of the Board of Health. Mrs. Sugar stated she would call Mrs. Skillin.

Open Public Session: **Mrs. Sugar** made a **motion** to open the meeting to the public at 7:40 pm, **Mrs. Fritsch** seconded.

There being no business, **Mrs. Sugar** made a **motion** to close OPS at 7:40, **Mrs. Fritsch** seconded.

OLD BUSINESS

The Commission had no old business to discuss.

NEW BUSINESS

Budget: Mrs. Leonard gave the members a budget worksheet which showed the amounts proposed last year, amounts budgeted last year, and amounts actually spent last year for each line of the Recreation Commission's budget. The RC discussed each line and decided upon amounts to be requested for 2012. The requested funds are as follows:

101	Salaries/Wages	\$1,800.00
201	Advertising	160.00
202	Community Events	2,500.00
203	Office Supplies	150.00
204	Postage	400.00
205	Bus Trips	400.00
206	Concession Stand	500.00
207	Rentals (Porta-potties)	3,000.00
208	Stillwater Day	3,500.00
209	Equipment	6,750.00
210	Employee Christmas Party	0.00
211	Training/Seminars	<u>400.00</u>
		\$19,560.00

Mrs. Sugar made a **motion** to approve the proposed budget amounts to send to the Township Committee, **Mr. Nothstine** seconded.

Roll Call Vote: Mrs. Sugar, yes, Mrs. Fritsch, yes, Mr. DeLade, yes, Mr. Fritsch, yes, Mr. Nothstine, yes, Ms. Gullette, yes

Field Use Forms: The Commission received two field use forms: Kittatinny Midget Football League and Stillwater/Fredon Little League.

KMFL is requesting use of Veterans Field from August 1, 2012 to November 15, 2012 from 5 – 8 pm for practice and games on Saturdays. No other requests for the fall have been received thus far.

Mrs. Sugar made a **motion** to approve the request pending receipt of the league's insurance certificate, **Mrs. Fritsch** seconded.

Roll Call Vote: Mrs. Sugar, yes, Mrs. Fritsch, yes, Mr. DeLade, yes, Mr. Fritsch, yes, Mr. Nothstine, yes, Ms. Gullette, yes

SFLL is requesting use of Stillwater Park and/or Veterans Field from March 31, 2012 to July 15, 2012 and September 1, 2012 to October 31, 2012 from 4 pm to dark. Mrs. Fritsch stated the field use form needs to be more specific about which field or fields are being requested. She asked that Mrs. Leonard rework the form to be more specific. The Commission decided to give the league both fields for now, but will make adjustments if needed if travel baseball submits a request. Mrs. Fritsch stated she will keep a master spread sheet schedule showing what organizations need what fields and when.

Mrs. Sugar made a **motion** to approve the request pending receipt of the league's insurance certificate and schedule, **Mrs. Fritsch** seconded.

Roll Call Vote: Mrs. Sugar, yes, Mrs. Fritsch, yes, Mr. DeLade, yes, Mr. Fritsch, yes, Mr. Nothstine, yes, Ms. Gullette, yes

Mrs. Sugar made a **motion** to amend the KMFL field use motion to include pending receipt of schedule, **Mrs. Fritsch** seconded.

Roll Call Vote: Mrs. Sugar, yes, Mrs. Fritsch, yes, Mr. DeLade, yes, Mr. Fritsch, yes, Mr. Nothstine, yes, Ms. Gullette, yes

Clean-Up Day: The Commission proposed the date for Clean-up Day as Saturday, April 28 with a rain date of May 5. Due to limited funding, only a certain number of participants will be allowed. The number will be determined at a future meeting.

Mrs. Sugar made a **motion** to hold Clean-Up Day on April 28, 2012 with a rain date of May 5, 2012, **Mrs. Fritsch** seconded.

Roll Call Vote: Mrs. Sugar, yes, Mrs. Fritsch, yes, Mr. DeLade, yes, Mr. Fritsch, yes, Mr. Nothstine, yes, Ms. Gullette, yes

Garage Sale Day: The Commission decided to hold Garage Sale Day again this year. The date proposed was July 14, 2012.

Mrs. Sugar made a **motion** to hold Garage Sale Day on Saturday, July 14, 2012, **Mr. Nothstine** seconded.

Roll Call Vote: Mrs. Sugar, yes, Mrs. Fritsch, yes, Mr. DeLade, yes, Mr. Fritsch, yes, Mr. Nothstine, yes, Ms. Gullette, yes

Bus Trips: The Commission has decided to do bus trips this year. The members will be coming to the next meeting with trip ideas.

Stillwater Day: Mrs. Fritsch stated that June 9, 2012 had been decided on as the date for Stillwater Day. The date was chosen because it will be after the Miss Stillwater contest on June 7, 2012. Mr. DeLade stated he is willing to help with the event. The members were asked to come up with ideas of who will do what to help plan the day.

Reports: Mr. Fritsch stated he has been spending time down at Veterans Field. He has noticed many “dog deposits” on the field. Mr. Fisher asked if there are “Curb Your Dog” signs posted at the field. Mr. Fritsch stated no. Mr. Fisher will bring the matter of getting a sign before the Town Committee. Mr. Fritsch also found a battery at the field that he would like Mr. DeLade to look at to determine if it can be disposed of in the regular trash or not.

Committee Member Comments: none

Liaison Report: none

Open Public Session: **Mrs. Sugar** made a **motion** to open the second OPS at 8:52, **Mr. Fritsch** seconded.

There being no business, **Mrs. Sugar** made a **motion** to close OPS at 8:52, **Ms. Gullette** seconded.

Executive Session: none

There being no further business, **Mrs. Sugar** made a **motion** to adjourn the meeting at 8:53 pm, seconded by **Mr. Fritsch**. In a voice vote, all were in favor. The next meeting will be held on Monday, March 5, 2012 at the Municipal Building.

Respectfully submitted,

Tammy Leonard, Secretary

Tina Sugar, Chairperson