STILLWATER TOWNSHIP
RECREATION COMMISSION
07/06/16

The regular meeting of the Stillwater Township Recreation Commission was held on July 6, 2016 at 7:00 pm at the Stillwater Municipal Building, Stillwater, NJ. The meeting was called to order by Commission Chairman Rachael Gullette with the statement read that this meeting is in compliance with the Open Public Meetings Statement and the flag salute.

Members Present: Mr. Ashley, Mrs. Delaney, Ms. Fritsch, Ms. Gullette, Ms. Hess, Mr. Manser, Ms. Richardson
Members Absent/Excused:

MINUTES

Motion by Ms. Richardson, seconded by Ms. Fritsch, that the minutes from the May 2, 2016 meeting be tabled again and the minutes from the June 6, 2016 meeting be approved. Motion carried.

BILLS

The following bills were presented – Stacey Monahan (Little Mr. Stillwater) $25.00, Tri-State Rentals $1,275.00 , Ibranyi Is Floral $ 159.00, Mill St. Designs (blankets) $2,182.00, Minisink Press $215.00, Shop Rite $ 141.05, Tami Richardson (AC Moore) $69.68, Bill Ceddia, Juggler $375.00, Rizzo's Reptiles $1,000.00, SC Treasurer (fireworks permit) $331.00, Newton Trophy $137.00, Mr. John (4/23-5/22) $435.00 for a total of $6,344.73. Motion by Mr. Ashley, second by Ms. Fritsch to approve the bills. Motion carried.

CORRESPONDENCE

Letter sent to Editor thanking everyone for Stillwater Day. Letters sent to all individuals needing to be recognized. Letter from Bill Ceddia, the Juggler thanking us for a nice day. Letter to Committee re: signage at Veteran's Park for an ordinance to enforce. Note from Dana with budget status. Email from Fun Services.com for future. Newton hosting 2 bus trips 7/8 to Mets & July 15 for Yankees games. Thank you card from Stillwater Township, Lynda Knott, Clerk. Email sent to Greg regarding newsletters. No response as yet. Letter to Swartswood State Park regarding Summer Camp.

OPEN PUBLIC SESSION – Agenda Items Only - 7:25 - none

AMENDMENTS TO THE AGENDA

Add under new business - Christmas flyer for tree lighting (M. Hess)

OLD BUSINESS

1. Field Use Applications – none
2. Playground - Ms. Gullette - She has been trying different places and they want us to send a detail of what we want. We want them to come give us ideas. What we will do is send them a copy of what was provided by Liberty Parks and Playgrounds. She will see if that helps
3. Pavilion - Mr. Manser has the prices from Pioneer Pole Buildings. It came to $14,361 for a 40' x 40'. Armada was $18,460.00. This gives us 3 prices. The money will come from Open Space money. If we move it away from the bank, it will be on asphalt. Footings will still need to be done. Pioneer also has a 50 year warranty vs. Armada at 40 year. The 3rd company

(Superior Recreation is all steel and over $75,000). The total price including extras for Pioneer is $ 17,463.00. The concrete floor was discussed. We may not need it if we move to on the asphalt. Motion by Mr. Ashley, second by Ms. Hess to move forward with Pioneer Pole Buildings for the total of $17,463 *not including the concrete. Motion carried. Thanks to Mr. Manser for all his hard work. He will check around for the concrete and/or blacktop.

4. Stillwater Day
   a. Thanks to Tim and Arlene for all they did that day. We appreciate the support. The container has a lot of Stillwater Day stuff in it. Ms. Richardson said they put a temporary lock on it.
   b. Mr. Ashley mentioned that he thinks the container should be relocated to Veteran's Park. Where would it be located there? We will have to worry about vandalism. Mr. Fisher recommends that we get the pavilion in first and then see where there is room. Motion by Ms. Hess, second by Ms. Fritsch that Mr. Ashley be able to get a new lock and keys for everyone on the commission. Motion carried.
   c. Got good feedback on the fire dancers. The juggler got kind of mixed reviews. We will keep searching. Rizzo's got a great following and reviews for both shows. There was great response at the town meeting about everything. Only comment M. Hess heard was that if there aren't that many vendors, to move them in so they aren't that far apart. Ms. Gullette thanked everyone for a great job and for those that stayed late to clean up
   d. Recreation made $ 482.11 profit towards the pavilion/playground from food sales
5. Fair - Ms. Richardson went to the meeting. Our display will be about half the size. They have cut the size available to the County Displayers. The Chamber of Commerce will be taking half the building. Up to the fountain in the middle, will be Chamber. We will be given a "bubble" to put what we want in it if we have anything interesting to say. There is no theme again this year. We need to get dimensions of the bubble. Once everything is in order there, Ms. Richardson will go back and get more information. Also, needs schedule of days and times again for passes.

NEW BUSINESS

1. Second Clean up day and second Garage Sale Day. Oct. 1 for Clean Up Day and Oct. 8 for Garage Sale Day. We will do text responses on Clean Up Day as to who is available. Since no one needs to be available for Garage Sale Day, we will go ahead with Oct. 8. Mrs. Delaney will put the date on the maps for this upcoming Garage Sale Day.
2. Garage Sale Day - We have 42 applications in so far. The flyers are out. Last year was 67. Deadline was supposed to be tomorrow. We will accept any applications until Monday the 11th. Any last minute applications may not make the map. Its on the TV, facebook, etc.
3. Summer Camp - First application is in. They were out at Stillwater Day and several people took the appliations. The Rec. Commission donated 2 weeks, Delade Brothers & Sonny's Contracting donated 4 weeks each. They were donated to the Stillwater School Tricky Tray. They were not used. We didn't do it again this year. Is it advertised enough? It's on the website and facebook. Only complaint we have heard is that it's not a full day. Working parents still have the issue of drop off/pick up. See if there are any families that may need scholarships. Ms. Hess will talk to Tara Tosti (the director) to see what she thinks.
4. Flyer regarding coloring books for the Tree Lighting - Ms. Hess received a flyer and thought it might be nice to have the coloring books and have "Stillwater Township Recreation Commission" printed on them. Motion by Mrs. Delaney, second by Ms. Fritsch to order 250 @ $.66 ea. Motion carried.

OPEN PUBLIC SESSION - pm

COMMITTEE MEMBER COMMENTS

Mr. Manser - He has an email from Partac Peat with current prices to compare. We use them as the quality is better. The cost is $1,569.40. The question arose as to whether it is pick up or delivered. Mr. Manser thought that was a delivered price. This is increase the price so we will bring it back up next meeting.

Mr. Ashley - he went to the Tennis Courts. There is only 1 divot, fence post is leaning, there are skid marks. As for the resurfacing, he isn't sure what goes on it. He fixed the links on the fence. The gate just needs to have new hinges. Ms. Gullette will arrange to meet with Jerry at the tennis courts and will report at the August meeting. She requested that perhaps Mr. Ashley would meet with them. It will be after work. This way they can make a list of what should be and can be done. The fencing needs a pipe on the bottom so it doesn't pull in. SLAP needs to come and clean out the area with mulch. There is a pc. of 2" x 6" missing from the playground border.

LIAISON REPORT

We received an email from Tammy, the bookkeeper at Town Hall requesting full documentation of the sales, donations, receipts, etc. from food and beer at Stillwater Day. Mr. Fisher contacted the Township Auditor as to who is requesting this information. She stated she didn't request this information and will follow up to find out who may have requested it and why. Ms. Gullette never knew there was a 48 hour rule about having the money in. She got the money right in and explained that the food and alcohol was donated.

Mike Vreeland - still waiting on a call back regarding the permit status

EXECUTIVE SESSION

Into executive session at 8:43 pm and ended at 9:12 pm

ADJOURNMENT

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There being no further business, meeting adjourned at 9:12 pm.

Respectfully submitted,

Michele Hess
Secretary