

Stillwater Township Planning Board
Minutes of
January 19, 2011

The reorganization and regular meeting of the Stillwater Township Planning Board was held in the Municipal Building, Middleville, New Jersey and was called to order by Alfia Schemm at 7:40 p.m. She led the Board in the flag salute and she announced that adequate notice of this meeting had been given to the public and the press under the provisions of the "Open Public Meetings Act", N.J.S.A 10:4-1 et.seq.

Members Present: Mr. Emmons

Mr. Morrison

Mr. Branagan

Mr. Lockwood

Mr. Donofrio

Ms. Pflugh

Ms. English

Members Excused: Mr. Scott

Ms. Fisher

Ms. Feenstra

REORGANIZATION

Election of Chairman

Secretary Schemm called for a nomination for Chairman. Ms. Pflugh made the motion to nominate David Emmons as Chairman. Motion seconded by Mr. Morrison. Secretary Schemm asked if there were any other nominations. With there being no further nominations, Ms. Pflugh made the motion to close the nominations. Motion seconded by Mr. Donofrio. Roll call vote for the election of Dave Emmons as Chairman:

Mr. Morrison-Yes Mr. Branagan-Yes

Mr. Lockwood-Yes Mr. Donofrio-Yes

Ms. Pflugh-Yes Ms. English-Yes

Mr. Emmons-Abstain

Election of Vice-Chairman:

Chairman Emmons then called for a nomination for Vice-Chairman. Ms. Pflugh made the motion to nominate Catherine Feenstra as Vice-Chairman. Motion seconded by Chairman Emmons. Chairman Emmons asked if there were any other nominations. With there being no other nominations, Ms. Pflugh made the motion to close the nominations. Motion seconded by Mr. Lockwood. Roll call vote for the election of Catherine Feenstra as Vice Chairman:

Mr. Morrison-Yes Mr. Branagan-Yes

Mr. Lockwood-Yes Mr. Donofrio-Yes

Ms. Pflugh-Yes Ms. English-Yes

Mr. Emmons-Yes

Appointment of Board Secretary:

Ms. Pflugh made the motion to appoint Alfia Schemm as the Board Secretary. Motion seconded by Mr. Donofrio. Roll call vote:

Mr. Morrison-Yes Mr. Branagan-Yes
Mr. Lockwood-Yes Mr. Donofrio-Yes
Ms. Pflugh-Yes Ms. English-Yes
Mr. Emmons-Yes

Designation of Meeting Date, Time and Place

Chairman Emmons made the motion to designate the 3rd Wednesday of the month as the Regular Agenda Meeting, at 7:30 p.m., at the Stillwater Township Municipal Building. Motion seconded by Mr. Lockwood. Mr. Morrison asked if the Board would like to consider starting the meeting at 7:00 p.m. After a brief discussion, the Board decided to leave the meeting time at 7:30 p.m. Roll call vote:

Mr. Morrison-Yes Mr. Branagan-Yes
Mr. Lockwood-Yes Mr. Donofrio-Yes
Ms. Pflugh-Yes Ms. English-Yes
Mr. Emmons-Yes

Designation of the Official Newspaper

Ms. Pflugh made the motion to designate the NJ HERALD and the SUNDAY NJ HEARLD as the Official Newspapers. Motion seconded by Mr. Branagan. Roll call:

Mr. Morrison-Yes Mr. Branagan-Yes
Mr. Lockwood-Yes Mr. Donofrio-Yes
Ms. Pflugh-Yes Ms. English-Yes
Mr. Emmons-Yes

Appointment of Board Attorney and Board Engineer:

Chairman Emmons stated that the Board has only received a letter of interest from present Board Attorney Robert Morgenstern. The Board determined that they did not wish to re-advertise for the Board Attorney position.

Mr. Donofrio made the motion to appoint Robert Morgenstern as the Board Attorney. Motion seconded by Ms. English. Roll call vote:

Mr. Morrison-Yes Mr. Branagan-Yes
Mr. Lockwood-Yes Mr. Donofrio-Yes
Ms. Pflugh-Yes Ms. English-Yes
Mr. Emmons-Yes

The Board then discussed and reviewed the four resumes received for the Board Engineer position. Chairman Emmons stated that he was under the impression that the Township was reviewing all of the Township's Professionals and he asked if anyone from the Township Committee ever notified either Mr. Morgenstern or Mr. Rodman that the Township would be advertising for the positions. Mr. Morrison stated that he was not aware of any notifications being sent out. After a brief discussion, the Board agreed to interview all four of the Engineers at the Board's next meeting. The interviews would

begin at 7:45 p.m., they would last 15 minutes long, with a 5 to 7 minute presentation, followed by a question and answer period. During the interview process, the candidates should be prepared to address their firm's qualifications and their billing rate and what that rate covers, billing increments and whether there would be a charge for travel time. Ms. English stated that she will also look online at other town's meeting minutes to get some insight.

MINUTES:

Mr. Donofrio made the motion to approve the minutes of December 15th, 2010. Motion seconded by Chairman Emmons. Roll call vote:

Mr. Morrison-Abstain Mr. Branagan-Abstain

Mr. Lockwood-Yes Mr. Donofrio-Yes

Ms. Pflugh-Abstain Ms. English-Yes

Mr. Emmons-Yes

PUBLIC SESSION

Chairman Emmons opened the meeting up to the public. With there being no public comment, the meeting was closed to the public.

OLD/NEW BUSINESS:

Government Owned Lands

Chairman Emmons stated that the Board has the Sparta Ordinance as a guide and he feels that this topic should be addressed this year.

Outdoor Wood Burning Furnaces

Mr. Branagan stated that the subcommittee met and he reviewed the subcommittee's list of suggestions: designate the use as a conditional use, limit the time of operation, require an affidavit of knowledge and what they need to know, require notice to property owners within 1000 feet. The Board discussed the prevailing winds and topography of the area and changing the setbacks. Ms. Pflugh asked if Mr. Branagan can make the necessary modifications to the draft and resubmit it to the Board.

Commercial Zoning

The Board agreed that they wish to discuss this topic this year

Wind Turbines

It was agreed that the Board should also address this topic this year.

Accessory Structures

Chairman Emmons stated that Ms. Fisher asked that the Board review the standards for Accessory Structures and the Board agreed to review this topic this year.

Liaison Updates-Committee, Mayor, Board of Adjustment, and Environmental Commission

Mr. Morrison, Committee Liaison and Mr. Lockwood, Board of Adjustment Liaison stated that they had no update.

Mr. Branagan, Environmental Liaison, reviewed the water testing that was done, the Environmental Commission's recommendation to the Township Committee of the Land Conservancy of NJ Open Space and Farmland Preservation, their desire to discuss the carry in carry out policy with the Recreation Commission, the signs at the Recycling Center, and scheduling a joint Environmental Commission with surrounding Townships. Ms. Pflugh stated that she also has some contacts which she could share with Mr. Branagan. Mr. Branagan also addressed the electronic recycling and the possibility of getting a container in Stillwater. Ms. Pflugh questioned the HUC zone designation and she asked if they could get some additional information from DEP. Mr. Donofrio asked if the State needs to get any Township approval for Dam replacements. Chairman Emmons stated that there is no requirement.

CORRESPONDENCE:

1-04-11 Dolan & Dolan, **Re: Wings**

12-21-11 SCPB, **Re: Wings**

ADJOURNMENT:

With there being no further business, Chairman Emmons made the motion to adjourn the meeting. Seconded by Ms. Pflugh. In a voice vote, all were in favor.

Respectfully Submitted:

Alfia Schemm
Board Secretary