

STILLWATER TOWNSHIP  
RECREATION COMMISSION  
09/21/2015

The regular meeting of the Stillwater Township Recreation Commission was held on September 21, 2015 at 7:00 pm at the Stillwater Municipal Building, Stillwater, NJ. The meeting was called to order by Commission Chairman Rachael Gullette with the statement read that this meeting is in compliance with the Open Public Meetings Statement and the flag salute.

Members Present: Mr. Ashley, Ms. Fritsch; Ms. Gullette, Ms. Hess, Mr. Manser; Ms. Richardson  
Members Absent/Excused: Mrs. Delaney

### **MINUTES**

Motion by Ms. Fritsch, seconded by Ms. Richardson, that the minutes from the August 3, 2015 meeting be accepted as printed.

### **BILLS**

The following bills were presented – Mr. John, Inc. 7/23-8/22/15 \$450.00; Tami Richardson (Stillwater Day supplies \$ 40.39; Tara Tosti Camp Counselor \$ 800.00; Summer Camp Aides \$2,349.00 for a total of \$ 3,639.39. Motion by Ms. Fritsch, second by Mr. Manser to approve the bills. Motion carried.

### **CORRESPONDENCE**

Some advertisements came in – one to forward to Clean Communities and one to Rachael for playgrounds. A letter from the CFO on the procedure to purchase.

**OPEN PUBLIC SESSION** – Agenda Items Only - 7:08 pm none

**AMENDMENTS TO THE AGENDA** – Add under new business – Overall plan for Veteran's Park

### **OLD BUSINESS**

1. Field Use Applications – There was one new form in – Stillwater Rec Soccer – we knew this was coming. The volunteer that was doing this paperwork dropped out and the previous person just got all the paperwork back from the other person. Motion by Ms. Fritsch, second by Mr. Manser to approve. Motion carried.
2. Benches – Ms. Hess would like approval for location of the park benches so she can work on getting them installed. All agreed to have Ms. Hess; Ms. Richardson and Mr. Ashley go ahead and set the exact locations. All were in agreement with the general areas selected. Also, the team benches and bleachers were discussed Ms. Hess will find out where the “feet” are for the team benches. We also need end caps for all the old bleachers. The ends are very sharp. Also, one of the new bleachers at Veteran's has been damaged. It needs to have a new seat put on. Ms. Hess will get the pricing for that as well as the end caps. Finally, after she gets the measurements for the bleachers at Stillwater Park, she will find out the pricing on the retrofit for backs/sides.
3. Donated Property – Ms. Hess sent the letter to the Engineer (Mike Vreeland) as directed at the last meeting. There has been no response, as yet. She will get a copy of that letter to Lynda Knott, Town Clerk who might be able to get an answer sooner.

4. Mr. Fisher – our liaison will look into getting permission for us to add two (2) additional banners (one at Paulinskill on West End and one on Mt. Benevolence). Both are township roads and would just need committee approval.
5. Ms. Hess made up the flyer for the Halloween Decorating contest. It was passed around and all approved it. Ms. Hess will email it to Kathy Wunder at Town Hall to go on the website and Facebook as well as to Mrs. Delaney for our Facebook, the school and some extras to be placed at Town Hall. Deadline to submit is Oct. 28 and judging will be Oct. 30 followed by refreshments at Ms. Hess' house.
6. Summer Camp – Ms. Hess reported that we had 53 children enrolled in Summer Camp. We had income of \$3,290.00. She will give a full report at next meeting if anyone wants it. She also reported that so far this year we have the following income - \$ Clean Up Day \$200.00; Stillwater Day \$225.00; Garage Sale Day \$ 315.00; Summer Camp \$ 3,290.00 and Escrow Acct for Playground/Pavilion \$ 68.00.

## **NEW BUSINESS**

1. Music Event being held at the corner of Middleville Road and Stillwater Road. Dave Alcock, Merriam Ave., Newton spoke. He is working with the homeowner of Brook Falls Farm to hold a music festival on Oct. 3 & 4 from 1pm – 8pm. The proceeds are to go to the Stillwater Rec. Commission. They would like to have a representative of the Rec. Commission speak if available. Also, they will put up a table for us to sell our blankets, if we want. As of now, no one was available on Sat. but not sure on Sunday. We will get back to them.
2. We received a letter from the Town Clerk regarding input for signage at the Parks. The Township Committee in conjunction with the Insurance Company wants rules signs put up in various locations around ALL the parks in town. Ms. Gulette appointed the following sub-committee to meet and work on this and bring back to our next meeting – Ms. Gulette, Ms. Hess, Mr. Fisher (liaison to Town), Ms. Knott (Town Clerk) and Mr. Morville (Ins. Agent).
3. Overall Plan at Veteran's Park – There was a lot of discussion on things that we would like to see done at Veteran's Park. It was brought to our attention that there is approx. \$80,000.00 in Open Space monies available to use. The Town Committee has asked to Rec. Commission to make an overall plan for Veteran's Park in order of priority, and submit it to them. After many deliberations and lots of discussion, a motion was made by Mr. Ashley, second by Ms. Fritsch to submit the following list: 1. Paving of upper area from Handicap Parking to the bridge and from the bridge to the existing walks (This is already being handled by the DPW); 2. Playground area and Pavilion ( we would like to have these done simultaneously); 3. Electric; 4. Surface the existing parking lot; 5. Additional Park benches. Motion carried
  - a. Also, under this discussion, we would like to set long term goals for the other two parks. We will need to begin working on our budgets next month and this is something we should all try to go by the other parks and make some suggestions of things we would like to see done and/or repaired, etc.

**OPEN PUBLIC SESSION** - 8:22pm - none

## **COMMITTEE MEMBER COMMENTS**

1. Mr. Manser met with John Major from Kittatinny Youth Lacrosse. They really want to help with the maintenance of the field at Veteran's Park. He has already purchased fertilizer and has it locked in the shed. Mr. Manser will be working on the grass at the softball field and will work with Mr. Major on getting all the maintenance done on the fields.
2. Ms. Richardson mentioned that after Stillwater Day this past summer, we were trying to find other ways to draw people and one way we thought of was a clambake. Ms. Richardson

spoke with Keith Whitehead from the DPW. He belongs to Branchville Fire. They do a lot of fundraisers and one very successful one is their clambake. He said that there is an interest from them and he would be willing to work with us on that. We will invite him to our next meeting.

3. Ms. Hess mentioned on that note, that she will speak with Anthony Sugar about the Wanderers' Car Club perhaps doing an afternoon car show. They would be done and out by the time we needed to set up the fireworks.
4. Mr. Ashley asked about a tree that was down by the bridge. Mr. Fisher mentioned that it was already taken care of.

### **LIAISON REPORT**

Mr. Fisher mentioned about SLAP being at Veteran's Park on 9/22 and had additional days scheduled on 9/28 & 9/29 to work on clearing and widening the trails back to the original width. This is the walk on the parking lot side of the creek.

### **EXECUTIVE SESSION**

None

### **ADJOURNMENT**

There being no further business, Ms. Gulette asked for a motion to adjourn at 8:35 pm.

Respectfully submitted,

Michele Hess  
Secretary