

STILLWATER TOWNSHIP
RECREATION COMMISSION
01/06/2014

The regular meeting of the Stillwater Township Recreation Commission was held on January 6, 2014 at 7:15 pm at the Stillwater Municipal Building, Stillwater, NJ. The meeting was called to order by Commission Secretary Michele Hess with the statement read that this meeting is in compliance with the Open Public Meetings Statement and the flag salute.

Members Present: Mr. Ashley; Mrs. Fritsch, Ms. Hess, Mr. Manser, Ms. Richardson
Members Absent: Ms. Gullette

MINUTES

Motion by Tami and second by Michele that the November minutes be approved. Motion carried.

BILLS

Partac Peat – \$1,898.16; Mr. John Inc. - \$ 455.00; NJ Herald - \$14.10; Michele Hess - \$ 31.46; Ronetco Supermarkets - \$121.75. Motion by Michele, second by Anthony that the bills be approved. Motion carried.

CORRESPONDENCE

A letter was issued to the Township verifying that Michele Hess has been appointed Secretary of the Commission commencing with the August, 2013 meeting.

There was a letter from Kittatinny High School for a request for a donation for their Project Graduation. Motion by Anthony, second by Tami that we forward this letter to the Township since they believe it is always done by the Township. Motion carried.

There were some catalogs in and will be filed away for reference.

OPEN PUBLIC SESSION – Agenda Items Only

None

AMENDMENTS TO THE AGENDA

Add under new business “Dates for events” by Michele

OLD BUSINESS

Christmas Tree Lighting on Dec. 14 – 6-9 pm

- a. It wasn't greatly attended by everyone there had a great time. Santa enjoyed himself and did a great job.
- b. We went well under our \$400.00 budget. We probably spent about \$ 235.00. We had no photographer to pay. Michele bought paper and printer ink. Since only about 10 pics were taken, she isn't charging for it.
- c. Only comment we heard was there weren't enough lights on the tree. Santa is making our star for the top for next year. We need to get some additional lights and more help to make the tree better

Holiday Decorating Contest on Dec. 12

- a. There was only one entry in on time, Jennifer and George Bielen on Twin River Drive. The other entry came in the day after from Stillwater Fire House. Anthony thought they weren't allowed. Other members don't remember that. Michele sent a letter out sending their gift card and thanking them for their participation

Field Use Form

We reviewed our existing form and the form returned by the insurance company. Since there is only one other difference, we will incorporate them all into our forms. There was much discussion and we will be adding into the form that an authorized representative must be present at a meeting at least 2 meetings prior to the beginning of their event(s); also, the Swartswood Fire Dept. would like to add a line in about intended use of their parking lot and holding them harmless. They must be notified and have required documentation as well. This must go directly to the Fire Dept., not through the Commission.

NEW BUSINESS

- a. Donna had received a request from the "Barracuda" sports team. She was questioning whether we could still make donations to the teams that requested help with equipment. We don't have a line item in our budget and it hasn't been done in a long time. This is to help them with nets, balls, etc. However, the swim team doesn't swim here so not sure if we can. We need to check with Dana, the CFO is this is something that can be done.
- b. Dates for events – the following dates have been approved – Clean Up Day will be April 26 from 9am – 1pm and the rain date will be April 27, same times (Donna will chair this project since she worked on it last year); Stillwater Day has been tabled to our next meeting; Garage Sale Day will be July 19; the Tree Lighting Ceremony will be Dec. 6 from 7-9pm with a snow date of Dec. 13 same times; the Holiday Decorating Contest applications due in by Dec. 17th and the judging on Dec. 19th. Motion by Anthony second by Tami to accept these dates. Motion carried.

OPEN PUBLIC SESSION – Opened to the public at 8:14pm

1. Kathy Jacoby, Green Team,
 - a. talked about the litter on the fields. She would like to see them be more responsible. The Environmental Commission would like to see something on the field use form that the coaches be responsible for the trash. We can make sure something is put on the forms. They are looking into some types of recycle boxes or cans to help with the collection of the cans, bottles, etc.
 - b. Green Team had their meeting and discussed the Greenfest and doing it earlier this year. Do they need to do a field use form if they decide to hold it at Veterans Memorial Field? They are looking at May 4th or 18th which are Sundays. This shouldn't interfere with teams. If you get the form in, you will get the date. We will notify teams that they cannot have a home game on that date. They would also like to discuss some of the contacts we have for tent rental, electric, etc.

Open Public Session was closed at 8:28pm

MEMBER REPORTS

COMMITTEE MEMBER COMMENTS

Tami – Has a question – will we have Chairs for the upcoming events? We will discuss it at our next meeting.

Donna – would like to comment regarding the Veterans Field – there is nothing from preventing the cars from pulling all the way up to the bridge. It's dangerous for having the kids running around and the large sized vehicles. We need to get some type of barricade so they can't park there. Dave will look into getting the plastic pilings that can be moved by the Fire Dept. if they need to get access.

LIAISON REPORT

none

EXECUTIVE SESSION

We were called into executive session at 8:35 pm and back to regular session at 8:40 pm

ADJOURNMENT

There being no further business, Donna asked for a motion to adjourn. Motion by Anthony, second by Tami to adjourn at 8:42 pm

Respectfully submitted,

Michele Hess
Secretary

STILLWATER TOWNSHIP
RECREATION COMMISSION
01/06/2014

The reorganizational meeting of the Stillwater Township Recreation Commission was held on January 6, 2014 at 7:00 pm at the Stillwater Municipal Building, Stillwater, NJ. The meeting was called to order by Commission Secretary Michele Hess with the statement read that this meeting is in compliance with the Open Public Meetings Statement. The American Flag was saluted and roll call taken.

Members Present: Mr. Ashley; Mrs. Fritsch, Ms. Hess, Mr. Manser, Ms. Richardson
Members Absent: Ms. Gullette

Purpose of this Reorganizational meeting is to appoint the new officers and set the meeting dates. Chairman – Rachael Gullette, Vice Chairman – Donna Fritsch, Secretary, Michele Hess. All have accepted their positions

Meetings will be held on the 1st Monday of every month with the exception of the September which is Labor Day. The meeting dates will be as follows: Jan 6; Feb. 3; Mar. 3; Apr. 7; May 5; June 2; July 7; Aug. 4; Sept. 15; Oct. 6; Nov. 3; Dec. 1. All dates approved.

Meeting adjourned at 7:03 pm

Respectfully Submitted,

Michele Hess
Secretary