

STILLWATER TOWNSHIP
RECREATION COMMISSION
02/17/2014

The regular meeting of the Stillwater Township Recreation Commission was held on February 17, 2014 at 7:00 pm at the Stillwater Municipal Building, Stillwater, NJ. The meeting was called to order by Commission Secretary Michele Hess with the statement read that this meeting is in compliance with the Open Public Meetings Statement and the flag salute.

Members Present: Mr. Ashley; Mrs. Fritsch, Ms. Gullette, Ms. Hess, Ms. Richardson
Members Absent: Mr. Manser

MINUTES

Motion by Donna and second by Tami that the December minutes be approved. Motion carried with Mr. Ashley and Ms. Richardson abstaining
Motion by Tami and second by Anthony that the January minutes be approved. Motion carried

BILLS

Mr. John Inc. - \$ 455.00; NJ Herald - \$6.30. Motion by Anthony, second by Donna that the bills be approved. Motion carried.

CORRESPONDENCE

There was a letter from John Branagan, Chairman of the Stillwater Environmental Commission regarding a grant for recycling containers and requesting to be placed on the agenda for our next meeting. Michele will look into the grant.

There were some catalogs in and will be filed away for reference.

OPEN PUBLIC SESSION – Agenda Items Only

None

AMENDMENTS TO THE AGENDA

Project Graduation donation request under old business
Clean Up Day – Donna under new business

OLD BUSINESS

- a. Dates: Stillwater Day and Fireworks – tabled for next meeting. The fireworks were discussed. Michele spoke with the Insurance Agent and he said that there was no problem insurance wise with us having the fireworks. He said that it was canceled because when we moved to the State Park, the State is the ones who said we could not do fireworks on State Property. Since we are back on Township Property, there is no problem. We need to see if the Town approves our budget with the fireworks in it.
- b. Field Use Forms
 - i. Insurance – an email was sent to all with regards to the Insurance at the Firehouse. We were directed NOT to mention anything about the parking lot at the firehouse. This makes us open to liability as we are acknowledging it. Therefore, it will not be added.

- ii. Approval of the Form – Motion by Donna, second by Tami to approve the new field use form, as revised. Motion carried. Michele will call Lynda or Kathy to have it put on the web-site. Also, letters will be sent to those who already have a form in that they need to use the revised form and come to our next meeting on March 3.
- c. Project Graduation Request – The letter we had requesting a donation for Project Graduation was forwarded to the Town and Anthony mentioned that it was paid by the Town.

NEW BUSINESS

- a. Clean Up Day – Donna found all the old forms including the hold-harmless clause, etc. The date is April 26 with rain date of April 27. Last year we had an issue with tires. We need to have a limit and put it on the forms. It will be in the letter, not the registration forms. It will be updated for our March meeting for approval. The amount of money was discussed whether it should be \$200 or \$300. It comes from the Clean Communities Grant. Amount will be listed \$300 pending approval of the budget from the Township. Donna will call Dana (the CFO) to see what the amount of the Grant is. Donna will also send a letter to the Sec. of the Dept. of Engineering that no county roads will be cleaned. We will approve the form at the March meeting and the roads will be assigned at the April meeting.

OPEN PUBLIC SESSION –

None

MEMBER REPORTS

COMMITTEE MEMBER COMMENTS

LIAISON REPORT

none

EXECUTIVE SESSION

We were called into executive session at 7:22 pm and back to regular session at 7:28 pm

Motion by Donna, seconded by Michele to approve all the executive session minutes from August 2013. Motion carried.

ADJOURNMENT

There being no further business, Donna asked for a motion to adjourn. Motion by Anthony, second by Tami to adjourn at 7:30 pm

Respectfully submitted,

Michele Hess
Secretary