

STILLWATER TOWNSHIP
RECREATION COMMISSION

April 7, 2014

The regular meeting of the Stillwater Township Recreation Commission was held on March 3, 2014 at 7:00 pm at the Stillwater Municipal Building, Stillwater, NJ. The meeting was called to order by Commission Secretary Michele Hess with the statement read that this meeting is in compliance with the Open Public Meetings Statement and the flag salute.

Members Present: Mr. Ashley; Mrs. Fritsch, Ms. Gullette, Ms. Hess, Mr. Manser, Ms. Richardson
Members Absent:

MINUTES

The minutes from March 3, 2014 have not been transcribed as of yet. The Town has not taken them from the disk to a CD as of yet. Motion by Anthony, seconded by Donna that we table the minutes to our next meeting. Motion carried

BILLS

Mr. John Inc. for 1/23 to 2/22 - \$ 87.00; Mr. John, Inc. for 2/23 to 3/22 - \$ 87.00. Motion by Michele, second by Tami that the bills be approved. Motion carried.

CORRESPONDENCE

A copy of the resolution from the Town fixing salaries – Rec. Comm. Sec. is \$1,836.00 (2% increase). A copy of our approved budget and what's been spent to date. Many ads and catalogs for equipment. A letter from Dave DeLuca who would like to be considered for entertainment. A letter from Ruth Rios, Sweeter Than Honey, a music entertainer. A letter from Janell Carr from Sparta Chiropractic re: Stress Management (Michele will see if interested in being a vendor). Letter from Windsor soil company with pricing. Various catalogs and advertising that will be filed.

OPEN PUBLIC SESSION – Agenda Items Only

None

AMENDMENTS TO THE AGENDA

Donna – Add Summer Camp to New Business

Anthony – Add Stillwater Park Playground under New Business

Dave – Add Millings under New Business

OLD BUSINESS

- a. Tri-State Rental bill – The \$150.00 bill – Michele got a phone call regarding this bill from Tri-State Rentals. They are upset since it isn't paid and they have a purchase order from the Town. They are going to call Rick. If they get no results, I would like to have it paid. Motion by Michele, second by Tami that if Rick is not paying the bill, we should go ahead. Motion carried.
- b. Shed at Veteran's Memorial Park – There has been discussion regarding a new shed for the different parks. There has been a shed donated to us. It is 10' x 12'. We are only paying for the moving by Brodhecker's. The town doesn't want to be responsible for the possibility of any

damage in moving the shed. Motion by Michele, second by Donna to approve the PO for Brodhecker's to move the shed. Motion carried. As soon as we approve this, the Finance Dept. will move ahead with the payment to Brodhecker's. It will be placed behind the field.

- c. Veteran's Field barricades - Dave spoke with Brian at the DPW – he is going to get some signs and they are going to barricade the area with cones.
- d. Clean Up Day – Donna has 19 forms and applications in so far. She is waiting for a few cert. of insurance. She is missing a couple that always send in forms. She will follow up with these organizations.
 - a. The give-aways – Donna will buy them and get reimbursed. Motion by Michele, second by Tami, motion carried. She will get seed packets, etc.
 - b. Donna got an email from Janelle Rumsey, works with Juvenile Detention – has some juveniles available and would like to have them work at the dump. They don't have enough to do a road but would like to help.
 - c. Donna will contact Brian from the DPW regarding gloves, vests, pokers, etc. Michele has cases of gloves that were donated to the squad that can't be used on the ambulance but certainly are good enough for this.
 - d. Donna reviewed the roads to be done that have been requested. What other roads should be included to be assigned that day for those not requesting roads. Mt. Benevolence Rd., Owassa Rd., Old Foundry Rd., Stillwater Rd. from Mt. Benevolence to 5 Pts and 5 Pts to Middleville. Middleville Road

NEW BUSINESS

- a. Field Conditions – Wendy Fabian – Stillwater Rec. League - There was an attachment to one of the field use forms. Home Plate is coming up and the pitcher's field is not lined up. There is a huge mound of clay dumped by the field. It needs to be spread. First game is April 28. It needs to be ready by then. Dave will go there tomorrow and take a look at it. Also, we need to get the trails cleaned up. There are vines and weeds overgrowing. We will get Lisa Chamings to get the field on the SLAP schedule.
- b. Field Use forms -
 - a. Stillwater Soccer – they could not be here. Wendy has the new forms and ins. cert. Volunteer field – They work together with Travel. There is no conflict. They are approved.
 - b. Stillwater-Fredon Little League – There is no conflict as of now. They are approved.
 - c. Stillwater Softball – They brought their forms and paperwork. They are approved.
 - d. Amateur Baseball – Approved except 4/13 and 4/27 as they conflict with Travel
 - e. Kittatinny Cougars Travel Baseball – Approved
 - f. No. Jersey Coed Softball – Pulled their form – going to Green
 - g. Chamings Horse Show – 4/27; 6/15; 9/14; 9/28 - Approved
 - h. Kittatinny Midget Football – Approved
 - i. Stillwater Fire Dept. – April 12 Volunteer Field – Approved
 - j. Kittatinny Soccer Club – They work out with Stillwater Soccer – Approved

Motion by Donna, second by Tami to approve all, motion carried All have the exception of June 21 which is Stillwater Day and rain day is June 22.

- c. Stillwater Day
 - a. Date – the date will be June 21 We will have Miss Stillwater Contest at 2pm. Set up time will be 12:00 with the Day beginning at 2:00 til dark
 - b. We will have the DJ all day including use for Miss Stillwater. Rachael will try to get Snake Oil Willie (approx. \$500.00) for the evening (2 hours). The DJ will be \$500.00 for the day. We will pay for an attendant for the bounce house.
 - c. Fireworks – Michele got several prices. Two were for \$3,500 for about 10-15 minute show and one was \$5-6,000 for 5 minutes. Motion by Tami, second by Anthony to go

with Garden State Fireworks. Motion carried. Anthony found a form online regarding permits required. He's not sure what all we need to do. Michele will follow up with GS Fireworks

- d. Miss Stillwater Day – Rachael will talk to Rick and see if he will work with us on this. He ran the whole thing last year. There's a lot to it. Newton Trophy called and asked if we wanted to repeat last years order. There was 3 sashes and one tiara for \$127 total. Motion by Donna, second by Tami to go ahead and order same. Motion carried.
- e. Vendors – We will look for previous forms. Donna will send to Michele when she finds it. Michele gave a phone msg. from a possible vendor. We will make sure that there isn't a repeat of items
- d. Summer Camp – The 2 week summer program at Swartswood Park August 11 and August 18.
- e. Stillwater Park – Playground needs to have mulch put on. It really is a mess. Michele will request mulch from the DPW. Perhaps SLAP can handle this.
- f. Millings – Lisa Chammings mentioned that a letter is being sent to the County requesting that millings be used for parking lots at Veterans Park and would also like to talk about striping that lot as well

OPEN PUBLIC SESSION

Amy Schwartz from the Green Team discussed the Sustainable Jersey Certification program making our communities more sustainable. There are many different possibilities and one of them is reusing materials. She is looking into the possibility of holding a "cleat exchange" as a project she would like to do and was hoping we could help support her.

MEMBER REPORTS

none

COMMITTEE MEMBER COMMENTS

None

LIAISON REPORT

none

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, Rachael asked for a motion to adjourn at 8:57pm. Motion by Michele, second by Dave. Motion carried.

Respectfully submitted,

Michele Hess
Secretary