

**STILLWATER TOWNSHIP
RECREATION COMMISSION
January 3, 2011**

A budget workshop for the Stillwater Township Recreation Commission (RC) was held at 6:30 pm at the Stillwater Municipal Building, Stillwater, New Jersey. The meeting was called to order by Commission Secretary Tammy Leonard with the statement read that this meeting is in compliance with the Open Public Meetings Statement. The flag was saluted and roll call taken.

MEMBERS PRESENT: Ms. Chamblings, Mr. Chamblings, Mrs. Murch, Mrs. Fritsch, yes, Mrs. Sugar arrived at 7:05

MEMBERS ABSENT: Mr. Kately
Also present, Committeeman Fisher

NOMINATIONS

Mrs. Leonard called for nominations for Recreation Commission Chairperson. **Mr. Chamblings** nominated Lisa Chamblings, **Donna Fritsch** seconded. There being no further nominations, a roll call vote was taken.

Roll Call Vote: Ms. Chamblings, yes, Mr. Chamblings, yes, Mrs. Murch, yes, Mrs. Fritsch, yes

Mrs. Leonard called for nominations for Recreation Commission Vice-Chairperson. **Mrs. Fritsch** nominated Judy Murch, **Mr. Chamblings** seconded. **Ms. Chamblings** nominated George Kately, there was no second. There being no further nominations, a roll call vote was taken.

Roll Call Vote: Ms. Chamblings, yes, Mr. Chamblings, yes, Mrs. Murch, yes, Mrs. Fritsch, yes, Mrs. Sugar, yes

Ms. Chamblings, being the newly elected Chairperson of the Commission, took control of the meeting. **Ms. Chamblings** then nominated Tammy Leonard to continue as Recreation Commission secretary, **Mrs. Murch** seconded. There being no further nominations, a roll call vote was taken.

Roll Call Vote: Ms. Chamblings, yes, Mr. Chamblings, yes, Mrs. Murch, yes, Mrs. Fritsch, yes, Mrs. Sugar, yes

MINUTES

Mrs. Fritsch had an addition to the minutes. She wanted to include Mengos, the Boathouse, and SIR Wrestling among the Thank You's for the Holiday Tree Lighting.

Ms. Chamblings made a motion to approve the December 6 minutes, **Mrs. Fritsch** seconded.

Roll Call Vote: Ms. Chamblings, yes, Mr. Chamblings, abstain, Mrs. Murch, yes, Mrs. Fritsch, yes, Mrs. Sugar, yes

BILLS: The Commission had the following bills: Lovenberg's (Stillwater Park) \$75.00
NJ Herald (meeting advertisement) \$13.10

Mrs. Leonard explained to Mrs. Sugar why her purchase order hadn't been produced.

Mr. Chamblings made a **motion** to approve payment of the bills, **Mrs. Murch** seconded.

Roll Call Vote: Ms. Chamblings, yes, Mr. Chamblings, yes, Mrs. Murch, yes, Mrs. Fritsch, yes, Mrs. Sugar, yes

CORRESPONDENCE: none

OLD BUSINESS

Holiday Home Decorating Wrap-Up: Mrs. Fritsch stated it went really well and the participating families had a lot of fun. She stated the winners were very happy and overall it was a good first year. The winners were: the Kucinski family – most colorful, the Sutton family – most beautiful, the Weed family – most festive and town favorite. Ms. Chamming asked what the prizes were? Mrs. Fritsch stated that each winner received a 1 month pass to Nautilus and a \$25 gift card. The Weed family as town favorite received a \$50 gift card and a \$20 Blue Ribbon gift certificate. She stated next year they would try to even out the prizes. Nautilus had donated a 3 month pass which was then revised and changed to 3 – 1 month passes. Ms. Chamming asked that Mrs. Fritsch email a list of all prize contributors to Mrs. Leonard for thank you notes. Mrs. Fritsch stated the Nautilus passes and the Blue Ribbon gift certificate were donations, and the gift cards were from herself, Mrs. Murch, and Mrs. Sugar. Ms. Chamming asked Mrs. Murch if they could get together soon to make out thank you notes for all the holiday activity contributors. Mrs. Murch agreed. Ms. Chamming stated that next year there should be a type of a score sheet for the judges. Mrs. Fritsch agreed. Mrs. Murch thanked Bill Morrison for sticking with them through all the twists and turns of driving around Paulinskill Lake for the judging.

Budget Reassessment/ Motion to Move Remaining Funds to Trust: Ms. Chamming stated there had been some confusion during the budget workshop last month and the proposed 2011 budget exceeded the 2% cap. She had spoken to Judy Fisher and was told it was okay to reexamine the budget tonight due to the fact that the town does not currently have a CFO. She stated she did some more research and had some changes to offer. She found another company, Morris County Co-op, from which to order the clay for the baseball fields and by cutting back on the amount ordered would change that amount from \$10,000 to \$5,000. This would give the Commission at least one load of clay for each field. This would give the town another base of clay and the Commission could then follow Mr. Fritsch's recommendation to regenerate the existing clay. Mrs. Fritsch stated if the organizations feel they need more clay they could raise the money or use their own budgets to purchase more. Mrs. Sugar asked if we had the people to do the work on the fields with the clay. Ms. Chamming stated she hoped in the future there would be more shared services between towns. She stated there are townships near us that have some of the equipment we would need. If the Commission can get the Town Committee to share services with them we wouldn't have to hire anyone to do the work. She stated perhaps Andover could come with their aerator to do some work and then in turn we can do some work for them. She again stated this would be a shared service and she could not really speak to that, that would be a Township decision. Mrs. Sugar asked if she had considered asking Fredon. Ms. Chamming stated Fredon really only has Lodestar Park and hires someone to take care of it. She stated Andover has many fields and really isn't that far away. Hampton maintains "the Pit" but hires out any other maintenance. She believes shared services should be something townships do in the future. Mrs. Murch stated she thought lowering the clay budget was a good idea. Ms. Chamming then stated she had also taken another look at the amount of money proposed for bleachers. She stated that could be reduced from \$3,000 to \$2,000. She suggested the organizations needing bleachers could do some fund raising to help with them. These changes would lower the proposed budget to \$16,770. This would actually cut our budget by about 2%, helping the Township. Ms. Chamming asked if there was anymore discussion on the budget. Mrs. Sugar stated her only concern was the one load of clay. Ms. Chamming stated the softball fields would be okay and the baseball fields had gotten new clay not too long ago and hopefully it could be regenerated.

She stated she feels the Commission needs to be fiscally responsible this year and give the Township Committee something easier to work with.

Ms. Chamblings made a **motion** to amend the proposed budget to \$16,770, **Mrs. Murch** seconded.

Roll Call Vote: Ms. Chamblings, yes, Mr. Chamblings, yes, Mrs. Murch, yes, Mrs. Fritsch, yes, Mrs. Sugar, yes

Ms. Chamblings made a **motion** to move any remaining funds in the 2010 budget to the Trust Account, **Mr. Chamblings** seconded.

Roll Call Vote: Ms. Chamblings, yes, Mr. Chamblings, yes, Mrs. Murch, yes, Mrs. Fritsch, yes, Mrs. Sugar, yes

Approval of 2011 Meeting Dates: The proposed meeting dates for the Rec. Commission for 2011 are:

- Monday, January 3
- Monday, February 7
- Monday, March 7
- Monday, April 4
- Monday, May 2
- Monday, June 6
- Thursday, June 30
- Monday, August 1
- Thursday, September 8
- Monday, October 3
- Monday, November 7
- Monday, December 5

Ms. Chamblings made a **motion** to approve the dates, **Mrs. Murch** seconded.

Roll Call Vote: Ms. Chamblings, yes, Mr. Chamblings, yes, Mrs. Murch, yes, Mrs. Fritsch, yes, Mrs. Sugar, yes

Open Public Session: The meeting was opened to the public at 7:25

Bill Stekowitz, 907 Hardwick Road, stated he worked on the Sparta Rec. Commission for 30 years. They would receive clay that was hard as a rock within two weeks. They then started receiving clay from a company in Pennsylvania that had a filler in it which stopped it from compacting so quickly. He stated he didn't know if the Commission has a specification for the clay or just goes to whoever sells it. He stated perhaps the Commission could look at getting recycled clay or clay with a filler that wouldn't pack down as quickly. Ms. Chamblings thanked Mr. Stekowitz and stated in the past the Commission had looked at 3 different types of clay: the economy kind, the middle class kind and the same clay used at Yankee Stadium. The middle class of clay was chosen which has more sand added to help with packing and drainage.

Joe Befumo, 5 Oak Tree Road, Fredon, from Kittatinny Travel Baseball. This is a new organization that started last year and are now expanding to add a team of 12 and under. He stated he wanted to submit a field use form and had his certificate of insurance with him. He stated his organization would also like to offer their help to maintain the fields. They have helped take care of the field at Lodestar where their 10 year old team plays. He understands that all towns have an issue with clay and didn't know how they could help with that other than to offer their help spreading it. He stated their main goal tonight was to introduce themselves and submit the application. Ms. Chamblings asked how many teams they have. Mr. Befumo stated they have 2

teams: a 10 and under team which plays at Lodestar and the new 12 and under team for which they are submitting the field use form. He stated their insurance would expire in March and then he can get the Commission the new form. Ms. Chamblings stated that seemed typical for insurance to run March to March. She stated typically the Commission would approve the application pending insurance. Mr. Befumo stated their biggest day is on Sundays which isn't a conflict with Little League because they don't play on Sundays. Ms. Chamblings stated that generally the Commission asks the organizations for schedules and then if there is a conflict the coaches would need to coordinate with each other to resolve the problem. Mr. Befumo stated that is what they would do, and their schedule meeting is right around St. Patrick's Day. That is when the days are given, but the coaches can be flexible as far as the times. He stated they would be happy to sit down with the other organizations to work out a schedule. Ms. Chamblings stated she thought this was wonderful and wanted to help out with all the Kittatinny sending districts as much as possible. She asked if the request was for Veterans. Mr. Befumo stated Dan Campbell would be coaching the team and was hoping for Veterans due to the size of the field.

Tim Fisher stated he received a call from Kevin Kane about graffiti at the Swartwood Park concession stand. He stated he would be contacting Mr. Hendershot in the morning and would be taking care of it.

Ms. Chamblings made a **motion** to close the OPS at 7:38, **Mrs. Murch** seconded.

NEW BUSINESS

Bus Trip Dates: Mrs. Murch stated she would be using Martz Trailways as the bus company because they have a good contact person. They have suggested doing weekday trips because weekends would cost \$100.00 more. They have a 55 passenger coach bus and have recommended about a month to a month and a half to organize the trip. Mrs. Murch stated the trip would most likely be in early March and would be to Mt. Airy Lodge. Ms. Chamblings asked if there would be another trip planned for the spring. Mrs. Murch stated yes and that Lakeland offers the most trips, but never calls her back. She stated that she is looking into a trip to a baseball game. She is hoping to go to a Yankee / Mets game. She also stated she is looking into a trip to a Broadway show, thus offering something for everyone.

Winter Weekend with Fairview Lake Camp: Ms. Chamblings stated she would like to offer the Commission's assistance to the camp for their Winter Weekend. She has placed a phone call to the camp but has not heard back yet. She stated she will be offering to help them in any way she can and asked the other Commission members if they could offer their assistance also. The members stated it would depend on the date of the event.

Stillwater Park Damage: Ms. Chamblings stated that she, as well as Mr. Fisher, had been informed of the graffiti at Stillwater Park. She stated that Mr. Fisher had pictures of it and would be contacting Mr. Hendershot to take care of the clean-up. She asked Mr. Fisher how bad the damage is. He stated someone painted balloon letters on the wall of the concession stand that faces the street.

Reports: none

Executive Session: none

Committee Member Comments: Ms. Chamblings thanked everyone for the vote of confidence in electing her to continue to be Chairperson. She stated she looks forward to working with Mrs. Murch as Vice-Chairperson. She stated she knows it will be a challenge with finances, but that she will work with the Commission to bring all we can for recreation to Stillwater.

Mrs. Murch stated that the Holiday Tree Lighting made one of the top events for the year. She also stated Jeanette Campbell told her the reason the tree would not light at first was because all the screws on the timer were backed out just enough to prevent it from lighting. Mrs. Murch then asked Mrs. Sugar if we could get the fire department to take the decorations down. Mrs. Sugar stated she was sure she could get them to help. Mrs. Murch asked if the decorations could be stored somewhere. Ms. Chamblings stated they could be stored in the equipment side of the Stillwater Park concession stand. She stated new keys were needed because we have no idea who has keys to the building. Mrs. Murch stated she has a key but thought the locks had been changed. She stated she would see if her key works and if so will leave it at the Town Hall. Mrs. Sugar asked if she should contact Lock and Key World. Ms. Chamblings said no, we would be going through the town and Judy Fisher. Mrs. Fisher has a very brief document that will need to be signed by anyone receiving a key. Mrs. Sugar asked when the decorations should come down. Mrs. Murch said now. Mrs. Sugar stated she would have them taken down and she has a large tote she can use to store them in. Ms. Chamblings asked if she could store them at her home until the situation with the concession stand is settled. Mrs. Sugar stated she would.

Liaison Report: Mr. Fisher stated his only report had been on the graffiti situation.

Open Public Session: **Bill Morrison**, Stillwater Township Committee, stated regarding shared services the DPW is already involved with shared services. He stated the Commission should email Mr. Fisher with the details of what is needed and the Town Committee will get to work getting the aerator that is needed.

Bill Stekowitz stated he has been in touch with the director of Camp Nejada. He stated the camp would like to have some type of contact with the area children for games over the summer. He stated they have a baseball field at the camp. Mr. Chamblings stated it was really just a grass field. Mr. Stekowitz stated the name of the director is Phil DeLea. Ms. Chamblings stated she would contact him and see if over the summer a few games could be set up.

Open Public Session was closed at 7:52

There being no further business, **Mrs. Murch** made a **motion** to adjourn the meeting at 7:53 pm, seconded by **Mrs. Fritsch**. In a voice vote, all were in favor. The next meeting will be held on Monday, February 7, 2011 at the Municipal Building.

Respectfully submitted,

Tammy Leonard, Secretary

Lisa Chamblings, Chairperson

