

Stillwater Township Planning Board
Minutes of
January 21, 2015

The reorganization and regular meeting of the Stillwater Township Planning Board was held in the Municipal Building, Middleville, New Jersey and was called to order by Alfia Schemm at 7:35 p.m. She led the Board in the flag salute and she announced that adequate notice of this meeting had been given to the public and the press under the provisions of the "Open Public Meetings Act", N.J.S.A. 10:4-1 et seq. Attorney Morgenstern administered the oath of office to Ms. Chammings, Mr. Donofrio, Mayor Scott, Ms. Fisher and Ms. English (who will be officially reappointed by Mayor Scott at the next Township Committee Meeting).

Members Present: Mr. Emmons
Mr. Donofrio
Ms. Feenstra
Ms. Fisher
Ms. English
Ms. Chammings
Mr. Scott
Mr. Branagan (arriving at 7:40 p.m.)
Mr. van der Haeghen
Ms. Puccio

Also Present: Attorney Morgenstern
Engineer Golden

REORGANIZATION

Election of Chairman

Attorney Morgenstern called for a nomination for Chairman. Mayor Scott made the motion to nominate David Emmons as Chairman. Motion seconded by Mr. Donofrio. Attorney Morgenstern asked if there were any other nominations. With there being no further nominations, Mayor Scott made the motion to close the nominations. Motion seconded by Mr. Donofrio. Roll call vote:

Mr. Scott-Yes	Ms. Feenstra-Yes
Ms. Chammings-Yes	Ms. English-Yes
Ms. Fisher-Yes	Mr. Donofrio-Yes
Mr. van der Haeghen-Yes	Ms. Puccio-yes
Mr. Emmons-Abstain	

Election of Vice-Chairman:

Chairman Emmons then called for nominations for Vice-Chairman. Mayor Scott made the motion to nominate Catherine Feenstra as Vice-Chairwoman. Motion seconded by Ms. Fisher. Chairman Emmons asked if there were any other nominations. With there being no further nominations, the nominations were closed. Roll call vote:

Mr. Scott-Yes	Ms. Feenstra-Abstain
Ms. Chammings-Yes	Ms. English-Yes
Ms. Fisher-Yes	Mr. Donofrio-Yes
Mr. van der Haeghen-Yes	Ms. Puccio-yes
Mr. Emmons-Yes	

Mr. Branagan arrived.

Appointment of Board Professionals:

Ms. Fisher made the motion to appoint Robert Morgenstern as the Board Attorney. Motion seconded by Mr. Donofrio. Roll call vote:

Mr. Scott-Yes	Ms. Feenstra-Yes
Ms. Chammings-Yes	Ms. English-Yes
Ms. Fisher-Yes	Mr. Donofrio-Yes
Mr. Branagan-Yes	Ms. Puccio-yes
Mr. Emmons-Yes	

Ms. Fisher made the motion to appoint Joseph Golden as the Board Engineer. Motion seconded by Ms. Puccio. Roll call vote:

Mr. Scott-Yes	Ms. Feenstra-Yes
Ms. Chammings-Yes	Ms. English-Yes
Ms. Fisher-Yes	Mr. Donofrio-Yes
Mr. Branagan-Yes	Ms. Puccio-yes
Mr. Emmons-Yes	

Appointment of Board Secretary:

Ms. Fisher made the motion to appoint Alfia Schemm as the Board Secretary. Motion seconded by Mr. Donofrio. Roll call vote

- Mr. Scott-Yes
- Ms. Feenstra-Yes
- Ms. Chammings-Yes
- Ms. English-Yes
- Ms. Fisher-Yes
- Mr. Donofrio-Yes
- Mr. Branagan-Yes
- Ms. Puccio-yes
- Mr. Emmons-Yes

Designation of Meeting Date, Time and Place

Mayor Scott made the motion to designate the 3rd Wednesday of the month as the Regular Agenda Meeting, (pending holidays and at the discretion of the Chairman) at 7:30 p.m., at the Stillwater Township Municipal Building. Motion seconded by Ms. Fisher. Roll call vote:

- Mr. Scott-Yes
- Ms. Feenstra-Yes
- Ms. Chammings-Yes
- Ms. English-Yes
- Ms. Fisher-Yes
- Mr. Donofrio-Yes
- Mr. Branagan-Yes
- Ms. Puccio-yes
- Mr. Emmons-Yes

Designation of the Official Newspaper

Mayor Scott made the motion to designate the NJ HERALD and the SUNDAY NJ HERALD as the Official Newspapers. Motion seconded by Ms. Fisher. Roll call vote:

- Mr. Scott-Yes
- Ms. Feenstra-Yes
- Ms. Chammings-Yes
- Ms. English-Yes
- Ms. Fisher-Yes
- Mr. Donofrio-Yes
- Mr. Branagan-Yes
- Ms. Puccio-yes
- Mr. Emmons-Yes

MINUTES:

Mr. Donofrio made the motion to approve the minutes of November 19, 2014. Motion seconded by Ms. Feenstra. Discussion on the motion: Mr. Branagan asked that the minutes reflect: the moving of the shed closer to the bridge at **Veterans Memorial Park** and the mixed rigid plastic was collected during the **Paulinskill River** Cleanup. Roll call vote to adopt the minutes, as amended:

- Mr. Scott-Abstain
- Ms. Feenstra-Yes
- Ms. Chammings-Yes
- Ms. English-Yes
- Ms. Fisher-Abstain
- Mr. Donofrio-Yes
- Mr. Branagan-Yes
- Ms. Puccio-Abstain
- Mr. Emmons-Yes

PUBLIC SESSION

Chairman Emmons opened the meeting up to the public. With there being no public comment, the meeting was closed to the public.

BILLS:

Dolan & Dolan

- Re: General \$197.50
- Re: General \$ 47.90
- Re: Franciscan Missionary-Wood Burning \$158.00
- Re: Franciscan Missionary-Wood Burning \$197.50

Golden & Moran

- Re: Franciscan Missionary-Wood Burning \$165.00

Staples

- Re: Supplies \$ 32.58

NJ Herald

- Re: Notice \$ 7.20

Chairman Emmons noted an additional voucher:

NJ Planning Officials

- Re: Dues \$180.00

Mayor Scott made the motion to approve the bills, funds permitting. Motion seconded by Ms. Fisher. Discussion on the motion: Mayor Scott questioned the billing rate for Board Attorney Morgenstern. Roll call vote:

- Mr. Scott-Yes
- Ms. Feenstra-Yes
- Ms. Chammings-Yes
- Ms. English-Yes

Ms. Fisher-Yes
Mr. Branagan-Yes
Mr. Emmons-Yes

Mr. Donofrio-Yes
Ms. Puccio-Yes

OLD/NEW BUSINESS:

Solar Energy Systems-Commercial

Chairman Emmons suggested that the Board tackle this item, this year. Board Engineer Golden touched on Solar Farms, which he stated are considered an inherently beneficial use. He stated that he can distribute some information for the Board’s consideration.

Wind Energy Systems

Deferred for this evening.

Use of Property

Ms. Fisher addressed the intent of this Ordinance. She stated that she can redistribute the Ordinance once again, for the Boards consideration.

Lot Line Adjustment

Board Engineer Golden stated that he can redistribute the Ordinance, for the Board’s consideration. .

Lakefront Property Regulations

Deferred for this evening.

Other:

Ms. Fisher stated that the Board may want to simplify the process for Wood Burning Stoves. Chairman Emmons asked that the matter be placed on the agenda. Ms. Chamblings stated that the Environmental Commission had a concern over outdoor lighting, which the Board discussed at great length.

Liaison Updates-Committee, Mayor, Board of Adjustment and Environmental Commission

Mr. Scott, Mayor Designee, stated that he appointed Ms. Chamblings, to the Planning Board, in the Committee Liaison position.

Ms. Chamblings, Committee Designee, stated that the Committee Reorganized. She questioned whether the Township had adopted Ordinances pertaining to Stormwater Management, riparian zone, and steep slopes. Board Engineer Golden stated that Township Engineer Vreeland should have some of that information. Ms. Fisher stated that she can provide Ms. Chamblings with that information. Ms. Chamblings also stated that bid specs are being prepared for the remainder of the Township Hall renovations.

Jack Branagan, Environmental Commission Liaison, reported: Fishing line has been collected; moving the shed to Veterans Memorial Park; staggering of the Environmental Commission Board Members terms; the addition of threatened and endangered species to the ERI; working on silver certification for Sustainable NJ; he stated that he reviewed and found no issues with the location of the shed for the DPW. Mayor Scott stated that there was garbage mixed in their dumpster/container. Mr. Branagan stated that there are an additional two phases to their Cleanup. Ms. English questioned the recycling of compact light bulbs. Mr. Branagan stated that they can add the recycling of light bulbs on the information that is provided to residents.

Ms. Fisher and Board Attorney Morgenstern updated the Board on the Zoning Board of Adjustment business. Ms. Chamblings questioned the status of the property next door and whether they will be coming before the Board for Site Plan approval. Ms. Fisher stated that they should be before the Board soon, if they plan on opening in April.

CORRESPONDENCE: None

ADJOURNMENT:

With there being no further business, there was a motion made and seconded to adjourn the meeting. In a voice vote, all were in favor.

Respectfully Submitted:

Alfia Schemm
Board Secretary