

**STILLWATER TOWNSHIP COMMITTEE MEETING**  
**MINUTES**  
**February 3, 2015**  
**Regular Meeting**

A REGULAR MEETING of the Stillwater Township Committee was called to order by Mayor Scott at 7:00 p.m. noting the meeting date, time and place were duly published in the New Jersey Herald and posted at the Town Hall and advised those present that this meeting was being held in compliance with provisions of P.L. 1975, Chapter 231, Sections 4 & 13.

Roll Call was taken and the flag was saluted.

PRESENT: Mayor Scott, Committeewoman Chamblings, Committeeman Fisher, Committeeman Gross, Committeewoman Straway, Municipal Clerk Lynda Knott, Township Attorney Richard Stein.

**Regular Session:**

**CONSENT AGENDA:**

**ALL MATTERS LISTED BELOW ARE CONSIDERED ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY ON THE REGULAR AGENDA.**

**Resolutions:**

2015-029 Approving Appointment to Township Planning Board

2015-030 Resolution to Authorize Payment of Lien Redemption Block 2401, Lot 59.01

**Reports:** Environmental Commission Annual Report 2014

Mr. Fisher made a **motion** to approve the Consent Agenda, seconded by Mr. Gross.

**Roll Call Vote:** Ms. Chamblings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

**AMENDMENTS TO THE AGENDA:**

**Bills List #2: \$1,106,706.36**

**Resolution 2015-031:** Payment of Bills

Mrs. Straway made a **motion** to approve Bill List #2, Resolution 2015-031, removing PO #4379 – New Jersey Emergency Vehicles, \$1040.37, seconded by Mrs. Fisher.

**Roll Call Vote:** Ms. Chamblings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

Following further discussion on reviewing vendors when work is necessary in the future, Mrs. Straway made a **motion** to approve P.O. #4379, seconded by Mr. Fisher.

**Roll Call Vote:** Ms. Chamblings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

**Open Public Session:**

**At this point, this portion of the meeting was opened to the public.**

**There being no members of the public wishing to speak, this portion of the meeting was closed.**

**COMMITTEE REPORTS:**

**Mr. Gross:** The first monthly safety meeting was held on January 22<sup>nd</sup> and was very productive.

**Mayor Scott:** The Planning Board met and reorganized. Mr. Emmons was elected as Chairperson and Mrs. Feenstra as Vice Chairperson for 2015.

Ms. Knott distributed a resident application to serve on the Planning or Zoning Board.

**OLD BUSINESS:**

**Sussex County Disaster Plan:** The Committee would like Mr. Ashley to be present for his feedback on any changes.

**Deputy Coordinator - Office of Emergency Management:** Joe Sugar

Mayor Scott appointed Mr. Sugar as the Deputy OEM Coordinator. A resolution will be drafted for the next meeting.

**NEW BUSINESS:**

**ORDINANCE 2015-002 – Introduction**

**CALENDAR YEAR 2015 ORDINANCE OF THE TOWNSHIP OF STILLWATER, COUNTY OF SUSSEX, NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14) – (Public Hearing/Adoption – February 17, 2015)**

Mrs. Straway made a **motion** to introduce Ordinance 2015-002, seconded by Mr. Fisher.

**Roll Call Vote:** Ms. Chamings, no, Mr. Fisher, yes, Mr. Gross, no, Mrs. Straway, yes, Mayor Scott, yes

**OPEN PUBLIC SESSION**

**At this point, this portion of the meeting was opened to the public.**

**Ed Szabo, 978 Route 521** invited all to the Taxpayer's Annual Dinner and Silent Auction to be held on Saturday, February 14, 2015 at the Swartswood Firehouse; \$15 per person, \$25 for two. Those wishing to donate can contact Mr. Szabo.

**Jack Branagan, 961 Old Schoolhouse Road** asked when the Committee would remove the dead willow tree on Old Foundry Road. The Mayor indicated it would be addressed in the spring.

Mr. Branagan asked for the door to be closed on the red container at the Recycling Center designated for the river clean up to avoid outside trash disposal. Mr. Branagan reported he has been in contact with Vernon DPW Supervisor/Recycling Coordinator David Pullis regarding mixed rigid plastic (MRP) disposal. Mr. Pullis indicated the program works very well and MRPs are brought to ReCommunity in Mine Hill at a rate of \$40/ton, a 2014 profit of approximately \$1,000 for that municipality. Mr. Fisher was concerned with MRP items sitting in the container for a long period of time before it is full enough for disposal, causing water to accumulate. Ms. Knott spoke with Mr. Whitehead, Recycling Coordinator, and he felt there would not be enough MRPs generated and there would also be an issue with the large area needed to accommodate the disposal. Mr. Branagan suggested enclosing an area with block to be used for collection and when a container is available it can be transferred. He also noted signage is not properly displayed.

**There being no further members of the public wishing to speak, this portion of the meeting was closed.**

Ms. Chamings reported the E-Waste container was overflowing this past weekend and workers stayed to address that as well as other areas. She suggested having the recycling workers stay a half hour or so each weekend to make sure items are placed in the containers properly and the center is left in an organized manner. Mrs. Straway indicated the additional hours could be funded directly through the Recycling Trust. The Committee agreed appropriate signs need to be displayed directing proper disposal of the E-Waste items. Mr. Gross recommended having the CFO provide a monthly report for the center including receipts and expenditures. Ms. Knott would forward a memo to the CFO requesting such. Ms. Chamings reported that a component of the scale is broken and needs to be repaired or replaced, and she asked for this to be addressed. Mr. Fisher was not informed of the issue and would follow-up. Ms. Knott would contact Mr. Hendershot and Mr. Whitehead after clarifying the issue with Ms. Farber.

Mayor Scott reported that one of the new DPW trucks scheduled for pick up on Friday was declined by the DPW as it was the wrong color and the lights did not work. Ms. Chamings noted the deadline for

delivery was January 28<sup>th</sup> and asked the ramifications of exceeding that deadline. Mr. Stein indicated the contractor/vendor has a deadline to complete and if they do not meet that date, the township can impose penalty delay damages for each day beyond the 28<sup>th</sup>. The contractor/vendor has the right to request an extension, which if submitted, Mr. Stein will review with the DPW and provide recommendations.

**Attorney Report:** Richard Stein

**EXECUTIVE SESSION:**

After the reading of the following Resolution to enter into Executive Session, a **motion** was made by Mr. Fisher, seconded by Mr. Gross and carried by roll call vote to adopt the resolution permitting the Committee to go into Executive Session at 7:40 p.m.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Stillwater, in the County of Sussex and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting.
2. The general nature of the subject matter to be discussed is as follows: Personnel
3. As nearly as can now be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

There being no further business to attend to, a **motion** was made by Mr. Gross, seconded by Mr. Fisher to conclude the Executive Session at 7:55 p.m., unanimously carried by roll call vote.

**Regular Session:**

A brief budget review of some departments and boards/commissions was conducted. Ms. Chamings asked for each department still to be reviewed (tax assessor, tax collector, finance, zoning officer, building department, etc.) to be notified of the date they will be discussed should they wish to attend.

There being no further business, Mr. Fisher made a **motion** to adjourn the meeting, seconded by Mrs. Straway. In a voice vote, all were in favor.

Respectfully submitted,

Kathy Wunder