

**STILLWATER TOWNSHIP COMMITTEE MEETING**  
**MINUTES**  
**March 9, 2015**  
**Regular Meeting**

A REGULAR MEETING of the Stillwater Township Committee was called to order by Mayor Scott at 5:35 p.m. noting the meeting date, time and place were duly published in the New Jersey Herald and posted at the Town Hall and advised those present that this meeting was being held in compliance with provisions of P.L. 1975, Chapter 231, Sections 4 & 13.

Roll Call was taken and the flag was saluted.

PRESENT: Mayor Scott, Committeewoman Chamblings, Committeeman Gross, Committeewoman Straway, Municipal Clerk Lynda Knott, Township Attorney Richard Stein.

ABSENT: Deputy Mayor Fisher

**EXECUTIVE SESSION:**

After the reading of the following Resolution to enter into Executive Session, a **motion** was made by Mrs. Straway, seconded by Mr. Gross and carried by roll call vote to adopt the resolution permitting the Committee to go into Executive Session at 5:35p.m.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Stillwater, in the County of Sussex and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting.
2. The general nature of the subject matter to be discussed is as follows: Contract; Attorney Client
3. As nearly as can now be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

There being no further business to attend to, a **motion** was made by Mr. Gross, seconded by Mrs. Straway to conclude the Executive Session at 6:35 p.m., unanimously carried by roll call vote.

**Regular Session:**

**CONSENT AGENDA:**

**ALL MATTERS LISTED BELOW ARE CONSIDERED ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY ON THE REGULAR AGENDA.**

**Reports:** Stillwater EMS Monthly and Monthly Day Calls for January 2015  
Stillwater Zoning Board of Adjustment Annual Summary 2014  
Building Department Report for February 2015  
Tax Collector's Report for February 2015

**Minutes:** January 6, 2015 Reorganization/Regular  
February 3, 2015 Regular

**Resolutions:** 2015-034 Approving Appointment to Environmental Commission  
2015-035 Mayor's Appointment of Daniel J. Tuohy as a Junior Member of the Stillwater Area Volunteer Fire Department  
2015-036 Regarding the Restoration of Funding to State Parks Programs Which Will Suffer Cuts Due to Diversion of Corporation Business Tax Funds Due to Public Approval of NJ Ballot Question #2

Mrs. Straway made a **motion** to approve the Consent Agenda, seconded by Mr. Gross.

**Roll Call Vote:** Ms. Chamblings, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

**AMENDMENTS TO THE AGENDA:** None

**Resolution 2015-037:** Authorizing the Execution of a Shared Service Agreement for the Provision of Certified Recycling Professional Services to Certify and Submit the 2014 Recycling Tonnage Report to NJDEP

Mrs. Straway made a **motion** to adopt Resolution 2015-037, seconded by Mr. Gross.

**Roll Call Vote:** Ms. Chamblings, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

**Bills List #4: \$1,132,349.99**

**Resolution 2015-038:** Payment of Bills

Mrs. Straway made a **motion** to approve Bill List #4, Resolution 2015-038, holding payment to Hoover and Sons, Inc., seconded by Mr. Gross.

**Roll Call Vote:** Ms. Chamblings, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

**Open Public Session:**

**At this point, this portion of the meeting was opened to the public.**

**Tammy Richardson, Swartswood Fire Department,** announced their Corned Beef and Cabbage Dinner will be held on Sunday, March 15, 2015, 5-7 p.m. at the fire house.

Ms. Richardson asked for an update on the engineering plan to display banners for Recreation Commission events and also regarding the parking on the upper lot at Veteran's Memorial Park. Ms. Knott will follow-up with Mr. Vreeland. She explained parking is not an option at this time as access would cross private property and permission has not been granted by the property owner to do so. Ms. Richardson stated there is a utility right of way and a survey is needed to clarify access to the location of the proposed parking.

Clean Up Day will be held on April 25<sup>th</sup>.

**Jackie Espinosa, JCP&L, 56 Hampton House Road** reported reliability work would be performed on the circuit affecting Owassa Road with each pole being inspected with respect to outage history.

Ms. Espinosa is a member of the Sussex County Chamber of Commerce and she was asked to Chair the Committee for Municipal Liaisons. A Sussex County Day will be held on May 3<sup>rd</sup> at SCCC including all municipalities and she would provide updates as it progresses.

Mr. Gross commended the JCP&L tree trimming work and the decrease in issues during the bad weather.

Ms. Espinosa noted there was a 17 percent improvement in reliability from the prior year.

**Mike Schoen, 1022 Fairview Lake Road** explained he serves on the Board of the Sussex County Economic Development Partnership and he was asked to act as liaison to the municipality and attend Committee meetings to see if assistance was needed with respect to economic development activities.

**There being no further members of the public wishing to speak, this portion of the meeting was closed.**

**Committee Reports:**

**Ms. Chamblings** asked for approval to apply to the Free Tree Seedling program to receive seedlings to be handed out at Clean Up Day as a free give away by the Recreation Commission and Green Team.

Mrs. Straway made a **motion** authorizing the application to the New Jersey Tree Recovery Campaign – to receive free tree seedlings and for the Recreation Commission and Green Team to distribute the seedlings, seconded by Mr. Gross.

**Roll Call Vote:** Ms. Chamblings, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

**ERI Update:**

Ms. Chammings referenced the agreement to update the ERI to include threatened and endangered flora and fauna and she asked if authorization was needed from the Committee. The Clerk would need to sign the agreement. The Committee agreed to add this item to the next agenda.

**Vacation Coverage for Greg Chontow (Electrical Subcode/Inspector):**

Ms. Chammings made a **motion** to authorize vacation coverage for Mr. Chontow, seconded by Mrs. Straway.

**Roll Call Vote:** Ms. Chammings, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

**Mr. Gross** reported the Zoning Board of Adjustment Annual Report for 2014 is available to the public.

**NEW BUSINESS**

Following a brief background history provided by Samuel Wykoff, Mayor Scott made **motion** to appoint Mr. Wykoff to the Zoning Board of Adjustment as a regular member, filling the unexpired term of Krista Galante due to expire on 12/31/16, seconded by Mrs. Straway.

**Roll Call Vote:** Ms. Chammings, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

**2015 BUDGET Introduction (Public Hearing: 4/7/15)**

Resolution 2015-039 Introduction and Adoption of 2015 Budget

Mrs. Straway made a **motion** to introduce the 2015 Budget, Resolution 2014-039, seconded by Mr. Gross.

**Roll Call Vote:** Ms. Chammings, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

The budget is available for public review at the Municipal Building, the public library and on the township website beginning March 10<sup>th</sup>.

**DISCUSSION ITEMS:**

**Main Street General Mail Delivery:**

Residents of Main Street cannot receive mail delivery and their only option is to have a post office box. Several have indicated they would like mail delivery directly to their residence. Ms. Holenstein, Tax Assessor, has contacted the Newton Post Office on their behalf; however the post office has refused delivery as there is a Main Street in Newton they feel would be confused with Main Street addresses in Stillwater. The issue is being reviewed by the post office district and Ms. Holenstein is asking for governing body support. The Committee asked Ms. Knott to invite the Newton Postmaster to a future meeting to discuss the matter.

**Expanding Open Space Programs:**

Ms. Chammings had distributed an article at the last meeting on the different ways to use the open space funding in the community. She noted the matter will need to go to referendum this year and expressed concern with the time period to do so. Ms. Knott indicated it has to be done by August.

**Transportation Trust Fund Resolution:**

Mrs. Straway will take the draft resolution back to the Sussex County League of Municipalities for their review and input. This item will be added to the next agenda.

**OPEN PUBLIC SESSION**

**At this point, this portion of the meeting was opened to the public.**

**Kathy Draghi, 1016 Route 619** referred to a New Jersey Herald article and asked about the appointment of the new judge for the Wantage-Stillwater-Sussex Joint Court. She asked if the Committee would open dialogue with Wantage regarding the appointment. Mr. Stein explained the agreement with Wantage

states very clearly that it is the decision of the Wantage Committee as to who they appoint as officials of the court, including the judge. The appointment is an interim one until the Governor acts on it.

**There being no further members of the public wishing to speak, this portion of the meeting was closed.**

**Attorney Report:** No report.

There being no further business, Mrs. Straway made a **motion** to adjourn the meeting, seconded by Ms. Chamblings. In a voice vote, all were in favor.

Respectfully submitted,

Kathy Wunder