

**STILLWATER TOWNSHIP COMMITTEE MEETING
MINUTES
June 21, 2011
Regular Meeting**

A REGULAR MEETING of the Stillwater Township Committee was called to order by Mayor Scott at 6:08 p.m. noting the meeting date, time and place were duly published in the New Jersey Herald and posted at the Town Hall and advised those present that this meeting was being held in compliance with provisions of P.L. 1975, Chapter 231, Sections 4 & 13.

Roll Call was taken and the flag was saluted.

PRESENT: Mayor Scott, Deputy Mayor Fisher, Committeeman Gross, Committeewoman Straway, Municipal Clerk Judy Fisher and Attorney Larry Cohen.

ABSENT: Mr. Morrison

Regular Session:

CONSENT AGENDA:

ALL MATTERS LISTED BELOW ARE CONSIDERED ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPERATELY ON THE REGULAR AGENDA.

Fireman's Association Membership Association: Sue Sigler

Following a brief discussion, Mr. Gross made a **motion** to approve the Consent Agenda, seconded by Mrs. Straway.

Roll Call Vote: Mr. Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

Bill List Cycle #10: \$35,238,.74

Mr. Fisher made a **motion** to approve Bill Cycle #10 in the amount of \$35,238.74, seconded by Mrs. Straway.

Roll Call Vote: Mr. Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

Amendments to the Agenda: Mrs. Straway asked to table the Sunray Solar proposal until the July 5, 2011 Committee meeting.

Committeeperson Reports:

Mr. Gross provided the following dispatch report for June 2011: 13 burn permits; 5 State Police calls; 3 fire calls - 1 mutual aid in Newton; 15 First Aid calls Total: 36 Calls

Mr. Gross reported the dispatch service from the DPW should be up and running shortly. Mr. Gross will follow up with the State Police regarding the satellite office.

Mr. Scott reported he will meet with the Construction Official on June 28, 2011 regarding Mountain Shadows Campground. The pool failed inspection and the campground also failed their Board of Health inspection. Mrs. Straway and Mr. Fisher will attend the Mountain Shadows Lake Association meeting to be held on Saturday, June 25, 2011.

Mr. Scott reported the DPW tractor is in disrepair and there is an issue with obtaining parts as the only company that can provide them is located in Italy.

Ordinance 2011-8 2nd Reading/Public Hearing: July 5, 2011

AN ORDINANCE TO AMEND AND SUPPLEMENT THE LAND DEVELOPMENT CHAPTER OF THE STILLWATER TOWNSHIP CODE TO AMEND THE REQUIREMENTS FOR ACCESSORY STRUCTURES AMENDING ORDINANCE 2011-7

Open Public Session (agenda items only):

This portion of the meeting was opened for public comment on agenda items only.

There being no further members of the public wishing to speak this portion of the meeting was closed.

Old Business:

Land Sale Bid Results: June 17, 2011

Block 4204, Lot 9	\$600
Block 1201, Lot 55	\$850
Block 1201, Lot 60	\$750
Block 411, Lot 6	\$500

Solar Energy Proposal: Sunray Solar, Inc. Lakewood, New Jersey – *tabled to July 5, 2011*

Memorandum: Recv'd from Gisela Boltzer, Tax Collector, re: Office Operations

Mrs. Straway explained the Tax Collector position is now part-time and she asked Ms. Boltzer to put into writing a list of suggestions to help improve office operations. Ms. Boltzer asked for a PC to be placed on the counter that will allow her to immediately post a payment as it is made. Ms. Boltzer also requested that an informational procedure sheet be included with the tax bill mailing to help residents make the adjustment from full-time to part-time hours. In addition, she asked for volunteers to help with the tax bill mailing. Mrs. Straway has watched the tax office operate and agrees that the requests made by Ms. Boltzer are reasonable. Mayor Scott asked Mrs. Straway to work with Ms. Boltzer on the matter and the Stillwater Taxpayer's Association will be contacted for volunteers to help with the mailing. Mr. Gross asked who would be responsible for the operation of the PC on the days the Tax Collector is not in the office or during her non-public hours. Mrs. Straway stated the information sheet included with the tax bill will explain the procedure and the hours when bills can be paid. She stated the population has been used to a certain procedure for a very long time and now they must learn the new system. Ms. Boltzer does not feel she needs additional hours, just an improved procedure.

Mt. Shadow Campground: Update on Inspection

This item was addressed during the report provided by Mayor Scott. A temporary extension on the annual license was granted to July 15, 2011. All violations and the pool inspection must be resolved by that date. Mr. Gross expressed concern with the costs related to the numerous inspections being conducted at the campground.

Discussion: Letter and Proposed Flood Damage Draft Ordinance from NJDEP

Attorney Cohen stated the ordinance has been completed and forwarded to the Township Engineer. The draft will be sent to the NJDEP for their approval prior to introduction by the Committee.

New Business:

Discussion: Municipal Clerk Position, Term of Office expires August 3, 2011 – *this item was tabled until a full Committee is present*

Discussion: Municipal Building, Courthouse

Mr. Gross will contact the State Police regarding the use of the courthouse building for a satellite office temporarily while renovations are being completed at the Municipal Building, after which the satellite office will be relocated to that site. The Committee discussed renovations to the Municipal Building and agreed to begin cleaning out the garage bay on July 9, 2011 at 9 a.m.

Open Public Session:

Carol Fredericks, 913 Middleville Road stated she attended a concert sponsored by the Fredon Recreation Commission at Lodestar Park, including a beer truck and food, beginning at 6:30 p.m. and ending at 10:30 p.m. She commended their Recreation Commission on the event and also noted they provide a monthly movie night. She asked why the Stillwater Recreation Commission doesn't sponsor such events. She felt these events bring the community together. Mr. Fisher asked Mrs. Fredericks to attend the next RC meeting to be held on June 30, 2011 to discuss the issue.

Arlene Fisher, 1059 Mt. Benevolence Road referred to a rehabilitation loan and asked if the Committee would vote on the matter tonight. She also discussed the amended annual fee ordinance for the campground license and the fact that it was done due to the increased inspections required at the campground. She noted the building issues and permits were resolved last year and the electrical violations are being addressed this year. Mr. Gross stated the ordinance will not apply to this year so there is still a deficit for the inspections being conducted at this time. Mrs. Fisher noted the former electrical inspector would not conduct the required inspections and that caused a delay which the current inspector is trying to resolve.

Harold Bork, 906 Maple Path asked if there were three cell towers being considered in Stillwater; he was only aware of the Swartswood tower. The Committee indicated there were not. Mrs. Fisher, Zoning Officer, stated there was another tower being heard by the Zoning Board for a property located on Fairview Lake Road; however that application has been withdrawn.

There being no further members of the public wishing to speak, this portion of the meeting was closed to the public.

Rehabilitation Loan – Block 2301, Lot 45.04:

Mrs. Straway made a **motion** to move forward with the rehabilitation loan for Block 2301, Lot 45.04, subject to review and documentation by Attorney Cohen, seconded by Mr. Fisher.

Roll Call Vote: Mr. Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

Mr. Gross asked for clarification on the procedure to ensure the resident can repay the loan. Attorney Cohen explained there are standards and requirements followed including placing a mortgage on the property, sufficient equity on the property, and income verification.

Attorney Report: No report.

Correspondence:

•Mayor's Advisory Correspondence is available for review in the Correspondence Binder.

There being no further business, Mr. Fisher made a **motion** to adjourn the meeting at 7:45 p.m., seconded by Mr. Gross. In a voice vote, all were in favor.

Respectfully submitted,

Kathy Wunder