

STILLWATER TOWNSHIP COMMITTEE MEETING
MINUTES
October 2, 2012
Regular Meeting

A REGULAR MEETING of the Stillwater Township Committee was called to order by Mayor Scott at 6 p.m. noting the meeting date, time and place were duly published in the New Jersey Herald and posted at the Town Hall and advised those present that this meeting was being held in compliance with provisions of P.L. 1975, Chapter 231, Sections 4 & 13.

Roll Call was taken and the flag was saluted.

PRESENT: Mayor Scott, Deputy Mayor Fisher, Committeewoman Chamblings, Committeeman Gross, Committeewoman Straway, Acting Municipal Clerk Lynda Knott, and Attorney Howard Vex.

Executive Session:

After the reading of the following Resolution to enter into Executive Session, a **motion** was made by Mrs. Straway, seconded by Mr. Fisher and unanimously carried by roll call vote to adopt the resolution permitting the Committee to go into Executive Session at 6:10 p.m.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Stillwater, in the County of Sussex and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting.
2. The general nature of the subject matter to be discussed is as follows: Personnel; Real Property; Attorney/Client Privilege
3. As nearly as can now be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

There being no further business to attend to, a **motion** was made by Ms. Chamblings, seconded by Mr. Gross to conclude the Executive Session at 7 p.m., unanimously carried by roll call vote.

Regular Session:

CONSENT AGENDA:

ALL MATTERS LISTED BELOW ARE CONSIDERED ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPERATELY ON THE REGULAR AGENDA.

Minutes: Regular Minutes – September 18, 2012

Resolutions:

2012-097 Acceptance of Resignation of Robert Fritsch from Recreation Commission

2012-098 Appointment of Krista Galante as Regular Member of ZBA

Reports:

September 2012 Tax Collector

Ms. Chamblings asked for the minutes of 9/18/12 to be pulled. Mr. Fisher made a **motion** to approve the Consent Agenda, with the 9/18/12 regular minutes pulled for further discussion, seconded by Mr. Gross.

Roll Call Vote: Ms. Chamblings, yes, Deputy Mayor Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

Bill List Cycle #19: \$899,514.57

Ms. Chamblings asked for PO #1693, (tractor) to be pulled for further discussion.

Mrs. Straway made a **motion** to approve Bill List Cycle #19, pulling PO #1693 for further discussion, seconded by Mr. Fisher.

Roll Call Vote: Ms. Chamblings, yes, Deputy Mayor Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

Ms. Chamblings stated she asked for PO #1693 for Tractor Co-op in the amount of \$86,692.45 to be pulled as she voted against the purchase and would like a separate vote for the payment.

Mrs. Straway made a **motion** to approve PO #1693 in the amount of \$86,692.45, seconded by Mr. Fisher.

Roll Call Vote: Ms. Chamblings, no, Deputy Mayor Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

Minutes of 9/18/12: Ms. Chamblings referenced the roll call vote on the issue of the \$500 donation to the Kittatinny Cougar Athletic Association, noting she voted no and at the time stated that her reason for doing such was due to the bill not being clear as to what it was. She asked that the basis for her vote be added to the minutes.

Ms. Chamblings made a **motion** to approve the minutes of 9/18/12 as amended, seconded by Mr. Fisher.

Roll Call Vote: Ms. Chamblings, yes, Deputy Mayor Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

AMENDMENTS TO THE AGENDA: Add Under Discussion: Court House

Open Public Session (Agenda Items Only):

At this point, this portion of the meeting was opened to the public.

Bill Steckowich, 907 Hardwick Road asked for clarification on the PO number for the tractor Ms. Chamblings referenced. The Committee indicated it was PO #1693 and is included on bill list #19.

Margaret Emmetts, Swartswood Lake informed the Committee that the Fish and Wildlife has agreed to lower Swartswood Lake this year and the dam will be opened on October 19th and closed again on March 1st.

Committee Reports:

Mr. Fisher: The Recreation Commission met on October 1st. Mr. Fisher displayed the program from the Kittatinny "Week of Lights," noting a one-page ad was included in the program for Stillwater Township. He stated midget football played two games under the lights and he asked the Committee to reconsider making the donation. Mrs. Straway stated there was confusion at the time as to the details and she and Ms. Chamblings agreed the \$500 should be reconsidered. Mrs. Straway made a **motion** to contribute \$500 to the Kittatinny "Week of Lights," seconded by Ms. Chamblings.

Roll Call Vote: Ms. Chamblings, yes, Deputy Mayor Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

Mr. Fisher reported that there are no recycling containers at Veteran's Memorial Park. Mayor Scott would follow up with Mr. Hendershot. Mr. Fisher asked for an update on the curb your dog signage. Mr. Vex would review the ordinance. Mr. Fisher reported that SLAP would be at the township parks on November 19th and 20th and he asked about clay for the fields.

Ms. Chamblings: The Planning Board proposed an ordinance for a new Recreation /Conservation Zone. The November meeting was moved to November 14th to allow the Township Committee a sufficient time period to consider the Master Plan prior to the end of the year.

Mr. Gross: The Zoning Board met on September 24, 2012.

Ms. Chamblings reported a bear study was conducted by the NJDEP behind the Recycling Center and seven bears were trapped and will be tracked for behavior. She provided Mr. Gross with the NJDEP contact information.

Mrs. Straway: The Stillwater/Fredon/Green Chamber Council met and have proposed as one of their beautification projects refurbishing and planting flowers at the "Welcome to Stillwater" sign entering the community on Route 521. Mrs. Straway attended a SCMUA meeting and the facility is proposing to close in 2018. She and Mr. Whitehead would like to look into further maximizing the tonnage grant funding and increasing revenue.

Mayor Scott: A personnel meeting will be held on October 10th at 3:30 p.m. The next Township meeting following October 16th will be on November 20th due to the General Election and League of Municipalities Convention.

OLD BUSINESS:

ORDINANCE 2012-006 for Public Hearing/Adoption

Ordinance Amending 2012-003 Fixing Salaries and Wages of Officers and Employees of the Township of Stillwater for the Year 2013

Mr. Fisher made a **motion** to open the meeting for public comment on Ordinance 2012-006, seconded by Mrs. Straway.

Roll Call Vote: Ms. Chamblings, yes, Deputy Mayor Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

There being no public comment this portion of the meeting was closed. Mr. Fisher made a **motion** to adopt Ordinance 2102-006, seconded by Mrs. Straway.

ORDINANCE #2012-006

ORDINANCE OF THE TOWNSHIP OF STILLWATER, IN THE COUNTY OF SUSSEX, NEW JERSEY, AMENDING ORDINANCE NO. 2012-003 FIXING SALARIES AND WAGES OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF STILLWATER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY, FOR THE YEAR 2012

BE IT ORDAINED by the Township Committee of the Township of Stillwater in the County of Sussex, New Jersey as follows:

Section 1. The Township of Stillwater shall pay its municipal officers and employees for services rendered as shown below. Figures shown represent annual salary, unless otherwise noted.

POSITION	SALARIES & WAGES
Recreation Secretary January through August	\$ 150.00 per month
Recreation Secretary September through December	\$ 100.00 per month

Section 2. Specific salaries or wages established by this Ordinance shall be made retroactive to January 1, 2012 unless otherwise notes.

Section 3. Nothing in this ordinance shall be construed as making mandatory the payment of annual salary increments to any officer or employees of the Township of Stillwater. Salary or wage increases shall be contingent upon availability of the funds.

Section 4. All former ordinances or parts thereof conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

Section 5. This ordinance shall take effect after publication and passage according to law.

Roll Call Vote: Ms. Chamblings, yes, Deputy Mayor Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

NEW BUSINESS:

ORDINANCE 2012-007 for Introduction (Public Hearing – October 16, 2012)

Ordinance Amending the Code of the Township of Stillwater, More Specifically Chapter 134 Entitled “Buildings, Unfit” by Amending Section 134-6 Entitled “Issuance of Certificate of Occupancy Required”

Mr. Fisher made a **motion** to introduce Ordinance 2012-007, seconded by Mrs. Straway.

Roll Call Vote: Ms. Chamblings, yes, Deputy Mayor Fisher, yes, Mr. Gross, no, Mrs. Straway, yes, Mayor Scott, yes

DISCUSSION:

DPW Tandem Axle Dump Truck: Brian Hendershot, Acting DPW Supervisor, will appear before the Committee at their October 16th meeting to discuss this item.

DEP Visit: Mrs. Straway reported that she, Mrs. Fisher, and Township Engineer Vreeland met with Cindy Randazzo of the NJDEP to walk properties related to the flooding in Swartswood beginning on Old Tannery and proceeding to Swartswood. The North Shore side was looked at and Ms. Randazzo indicated the issue at the bridge falls under the jurisdiction of the County. The group also discussed the procedures of the NJDEP and working toward improving the process. Veteran’s Memorial Park was visited and Ms. Randazzo indicated a permit would be required to address the scouring.

Ms. Chamblings reported she was in contact with Ms. Randazzo as she was unable to attend the meeting and Ms. Chamblings requested that a copy of the priority list be provided to the Environmental Commission once it is developed.

Court House Building: Mrs. Straway made a **motion** authorizing Attorney Vex to forward a letter to Harmony Hill Methodist Church inquiring if they are interesting in having the Court House Building returned to their ownership, seconded by Mr. Fisher.

Roll Call Vote: Ms. Chamblings, yes, Deputy Mayor Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

At this point, this portion of the meeting was opened to the public.

Bill Steckowich, 907 Hardwick Road asked questions about the bill list regarding the acetylene tanks and annual software contract. He asked if the dump truck specifications are available. Mayor Scott indicated Mr. Hendershot would be present at the October 16th Committee to discuss the dump truck further.

There being no further members of the public wishing to speak, this portion of the meeting was closed.

Attorney Report: No Report.

Correspondence: Mayors' Advisory Correspondence is available in the Correspondence Binder at the Municipal Building.

There being no further business, Ms. Chamblings made a **motion** to adjourn the meeting, seconded by Mr. Gross. In a voice vote, all were in favor.

Respectfully submitted,

Kathy Wunder