

STILLWATER TOWNSHIP COMMITTEE MEETING
MINUTES
December 16, 2014
Regular Meeting

A REGULAR MEETING of the Stillwater Township Committee was called to order by Mayor Scott at 7:00 p.m. noting the meeting date, time and place were duly published in the New Jersey Herald and posted at the Town Hall and advised those present that this meeting was being held in compliance with provisions of P.L. 1975, Chapter 231, Sections 4 & 13.

Roll Call was taken and the flag was saluted.

PRESENT: Mayor Scott, Committeewoman Chamblings, Committeeman Fisher, Committeeman Gross, Committeewoman Straway, Municipal Clerk Lynda Knott, Township Attorney Richard Stein.

Regular Session:

CONSENT AGENDA:

ALL MATTERS LISTED BELOW ARE CONSIDERED ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY ON THE REGULAR AGENDA.

Resolutions: 2014-108 Authorizing the Issuance of Raffle Licenses

Minutes: October 7, 21, 27 and November 12, 2014 Regular Minute

Reports: Stillwater EMS Monthly and Monthly Day Calls for October/November 2014

Construction Department Report for October/November 2014

Tax Collector Report for November 2014

Mr. Gross made a **motion** to approve the Consent Agenda listed above removing the October 7, 2014 regular minutes, seconded by Mrs. Straway.

Roll Call Vote: Ms. Chamblings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

Mr. Gross made a motion to approve the October 7, 2014 regular minutes, seconded by Mrs. Straway.

Roll Call Vote: Ms. Chamblings, yes, Mr. Fisher, abstain, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

RESOLUTION: 2014-109 Authorizing Mayor and Clerk to Execute 9-1-1 Dispatch Services Contract with Sussex County for 5 years

Mrs. Straway made a **motion** to adopt Resolution 2014-109, seconded by Mr. Gross.

Roll Call Vote: Ms. Chamblings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

Bills List #17: \$984,264.34

Resolution: 2014-110 Payment of Bills

Mrs. Straway made a **motion** to approve Bill List #17, Resolution 2014-110, removing P.O. #3691, seconded by Mr. Fisher.

Roll Call Vote: Ms. Chamblings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

Mrs. Straway made a **motion** to approve P.O. #3691, seconded by Mr. Fisher.

Roll Call Vote: Ms. Chamblings, abstain, Mr. Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

Open Public Session:

At this point, this portion of the meeting was opened to the public.

John Nelson, Crandon Lakes, asked that future meeting cancellations be advertised on WSUS. He asked if there was any progress with respect to the reimbursement and grit situation for this year. He indicated if no decision has been made it may become a legal matter. Mayor Scott indicated Hampton Township was contacted to see if they would consider a shared service for grit and they were not interested. Alternatives are being considered and will be discussed in executive session.

There being no further members of the public wishing to speak, this portion of the meeting was closed.

COMMITTEE REPORTS:

Mrs. Straway: The weather has hindered the progress on Old Tannery Road and the opening has been postponed to spring 2015. The residents have been informed of the change.

Mrs. Straway and Mr. Hendershot, DPW Supervisor, drove the areas of damage with PSE&G and Engineer Vreeland submitted a proposal on the repair costs, approximately \$158,000.

The Green Team received Sustainable Jersey Bronze Certification and Kathy Fobes-Jacoby, Amy Schwartz and Mrs. Straway attended a ceremony to receive the award in Atlantic City. All involved were applauded for their hard work.

Mayor Scott asked for an update on the JCP&L upgrade progress. Mrs. Straway would follow up with Ms. Espinosa of JCP&L for an update and schedule if available.

Mr. Gross: Zoning Board met on December 15th with one application that was carried to January requiring further information. He commended the Zoning Board on their service.

Mayor Scott:

Planning Board meeting has been cancelled for this month. Prayers were extended to the Feenstra family, as long-time member Cathy Feenstra and her husband were involved in a serious car accident.

Mr. Fisher: Tree-lighting ceremony was a success and Santa (Russell) handmade the star which looks beautiful. Mr. Fisher commended the Recreation Commission on a job well done for the year, including many events and bringing fireworks back to Stillwater Day.

The countertop and cabinets have been installed at the Recycling Center shed, with final trim to be completed once the appropriate height has been determined.

Ms. Chammings: The Sussex County Board of Health report for November included 49 inspections as follows: 1 well; 36 septic; 11 others; and 1 food establishment.

Environmental Commission and Planning Board meetings were cancelled. Ms. Chammings provided an update on Mr. Feenstra's condition.

Any comments or concerns on the final draft of the water plan from Alice Brees should be provided to Ms. Chammings prior to the next PAC meeting.

OLD BUSINESS

ORDINANCE 2014-022 AMENDING AND SUPPLEMENTING CHAPTER 140

"CAMPGROUNDS" BY REVISING SECTION 17 THEREOF REGARDING PARK MODEL

TRAILERS – Public Hearing and Adoption

Mr. Fisher made a **motion** to open the meeting for public comment on Ordinance 2014-022, seconded by Mrs. Straway.

Roll Call Vote: Ms. Chammings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

Bill Gold, Esq. representing Mountain Shadows Campground asked the Committee to pass the ordinance which he felt was a compromise and permitted an additional park model to remain at the campground and as a result will enable the campground license to be issued.

There being no further public comment, this portion of the meeting was closed.

Mr. Fisher made a **motion** to adopt Ordinance 2014-022, seconded by Mrs. Straway.

Roll Call Vote: Ms. Chammings, yes, Mr. Fisher, yes, Mr. Gross, no, Mrs. Straway, yes, Mayor Scott, yes

DISCUSSION ITEMS:

Employee Holiday Party: Mr. Fisher made a **motion** authorizing the town hall to close at 1 p.m. on 12/18/14 for the employee holiday party, seconded by Mr. Gross.

Roll Call Vote: Ms. Chammings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

Rebecca Dey – NJ Fireman’s Relief Association Application: Mr. Fisher made a **motion** approving the application, seconded by Mr. Gross.

Roll Call Vote: Ms. Chammings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

Update of Emergency Operations Plan: For review by the Committee and any comment to be provided at the next meeting.

Budget Meeting Dates: 1/15 (6-7:30 –p.m.); 1/29, 2/5, 2/12, 2/19 (6-8 p.m.)

Statewide Insurance Fund Risk Control Grant Program: Mrs. Straway explained there are funding opportunities offered through Statewide Insurance that she will review and bring back to the Committee.

OPEN PUBLIC SESSION

At this point, this portion of the meeting was opened to the public.

Ed Szabo, 978 Route 521 announced the Stillwater Taxpayer’s Meeting will be held on Thursday, December 18th with Bob Pettet, Congressman Garrett’s Chief of Staff, as guest speaker.

There being no further members of the public wishing to speak, this portion of the meeting was closed.

Town Hall Meeting Room Renovation: Mr. Fisher made a **motion** authorizing the architect, Steven Boshart, to move forward with the preparation of the bid specifications, seconded by Mrs. Straway.

Roll Call Vote: Ms. Chammings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mrs. Straway, yes, Mayor Scott, yes

Attorney Report: Richard Stein – No report.

EXECUTIVE SESSION:

After the reading of the following Resolution to enter into Executive Session, a **motion** was made by Mr. Fisher, seconded by Mrs. Straway and carried by roll call vote to adopt the resolution permitting the Committee to go into Executive Session.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Stillwater, in the County of Sussex and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting.
2. The general nature of the subject matter to be discussed is as follows: Contract; Attorney Client
3. As nearly as can now be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

There being no further business to attend to, a **motion** was made by Mr. Fisher, seconded by Mrs. Straway to conclude the Executive Session, unanimously carried by roll call vote.

Following Executive Session, the Committee and **John Nelson, Crandon Lakes Association of Property Owners** discussed the Crandon Lakes snow removal reimbursement and the possibility of acquiring grit through the township. Clark Moynihan has been hired for snow removal and is paid \$80 per hour for the Stillwater side of the lake. Mr. Nelson explained the Hampton DPW notifies the association president or contractor when it is determined he should go out and a County road employee also notifies the president when they are called out. The Committee was concerned with who would call the contractor out for the Stillwater side and that the grit would be used solely in that lake. The Committee indicated they are trying to resolve the matter and are hoping to do so by the January 6th meeting.

There being no further business, Ms. Chamming made a **motion** to adjourn the meeting, seconded by Mrs. Straway. In a voice vote, all were in favor.

Respectfully submitted,

Kathy Wunder